



Sunrise River Watershed Management Organization

Thursday, January 5, 2023 6:30 pm

in the Booster West Room of East Bethel City Hall at 2241 221st Ave NE Cedar, MN 55011

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for November 3, 2022
5. Financial Reports
 - a. Treasurer's report
6. Unfinished Business
 - a. Review of communities' ordinances for compliance with SRWMO minimums
 - b. Sunrise Chain of Lakes Shoreline Stabilizations grant application update
 - c. SRWMO JPA amendment process update
7. New Business
 - a. Bylaws
 - b. Linwood Township 22529 Martin Lake Dr stormwater pipe issue
 - c. 2024 budget
8. Mail
9. Other
10. Invoice(s) approval
 - a. Recording Secretary services for November 2022 meeting (\$200)
11. Adjourn

Upcoming Meeting Dates: February 2 (annual meeting)



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting
Thursday January 5, 2023
Meeting was held in person at the East Bethel City Hall

1. Call to Order
Ms. Kantor called the meeting to order at 6:30 pm.

2. Roll Call
Present: Janet Hegland, Tim Harrington, Candice Kantor, Tim Melchior, Leon Mager, Troy Wolens

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Michelle Jordan, MN Board of Water and Soil Resources (BWSR)
Cameron Blake, Recording Secretary (attending remotely via Zoom)

3. Approval of Agenda
Ms. Hegland moved to approve the agenda and Mr. Wolens seconded this motion. The motion carried with all in favor.

4. Approval of Minutes for November 3, 2022
There were minor edits received from Ms. Kantor and Ms. Hegland that will be incorporated into the minutes.
Ms. Hegland moved to approve the minutes with those edits and Mr. Wolens seconded this motion. The motion carried with all in favor.

5. Financial Reports
 - A. Treasurer's report
Mr. Harrington reported a beginning balance of \$13,392.22 with an ending balance of \$23,050.80 after two deposits and one debit.
Mr. Schurbon noted in the SRWMO management plan there is a target goal of \$7,500-\$15,000 of reserve funds. Currently the SRWMO has \$12,000 in reserve funds but this will drop to about \$10,000 after the approximately \$2,000 2023 insurance payment.
He also noted that communities had received the 2023 SRWMO invoice and it has been paid in full by Ham Lake and we are awaiting payment from the other communities. So far, all

communities except Columbus have paid the invoice for \$2,000/each toward JPA update expenses.

The SRWMO saved \$500 during the JPA amendment process by not using the facilitator for the last meeting but will use all of the \$4,000 contracted for attorney fees. Mr. Schurbon's time was contracted for \$2,400 but he has spent more time than anticipated and invoiced for \$2,900 with board approval.

Ms. Hegland moved to accept the treasurer's report and Mr. Mager seconded this motion. The motion carried with all in favor.

6. Unfinished Business

A. Review of communities' ordinances for compliance with SRWMO minimums

Mr. Schurbon said Ham Lake and Linwood are currently in compliance, and East Bethel is on track to be in compliance by the end of January. Columbus was on track to be in compliance by the end of December and Ms. Hegland will check in again on the status of this.

B. Sunrise Chain of Lakes Shoreline Stabilizations grant application update

The SRWMO previously directed Mr. Schurbon to apply for a Clean Water Fund grant for lakeshore stabilizations. That application was submitted with ACD as the applicant, and is being funded at \$78,500. SRWMO match funds of \$13,820 were budgeted across 2022 and 2023. There will be additional match from landowners and the Anoka Conservation District as well. An inventory was completed to identify target properties and the plan is to work through the lake associations to reach out to interested landowners from the targeted list and follow up with site visits.

C. SRWMO JPA amendment process update

The administrators and council representatives from all JPA participating communities have met four times to discuss JPA amendments. Agreement had been reached on JPA content and a funding formula was approved by all participating parties except Ham Lake. Ms. Hegland noted Linwood had some non-funding formula related questions they were bringing back to their township board for additional discussion. However, the City of Ham Lake chose not to participate in the final meeting and the funding formula selected was not the one they had indicated was the only acceptable option for them.

Ham Lake is exploring options to leave the SRWMO and URRWMO. Ham Lake has responded to questions from the other communities (in an enclosed letter and response in the board packet) indicating they will not participate in 2024 budgeting but plans to block that budget's approval by not ratifying it. Ham Lake estimates they plan to leave the SRWMO, if possible, at the end of 2023. This creates a stalemate by 2023 approval and ratification of the updated JPA because the current JPA requires unanimous approval of the budget and JPA amendments.

Additional funds will be needed in the future for JPA update work. Regardless of whether Ham Lake leaves, some additional funding will be needed to wrap up the JPA amendments, as the current process consumed all available funds. If Ham Lake does leave,

additional funds will be needed for restructuring of the JPA, WMO boundary, and SRWMO Watershed Management Plan.

WMO budgeting would be affected if one community left. Total costs will be divided by either four communities (if Ham Lake does not leave) or three communities. Both scenarios will be presented in the 2024 draft budget. This will not be an issue for the 2023 budget, as that budget was already ratified by all four SRWMO cities, and Ham Lake has paid their first and second half contributions in full. Mr. Schurbon noted Ham Lake had also paid their invoice for the JPA process.

Michelle Jordan, Board Conservationist from the MN Board of Water and Soil Resources (BWSR), was in attendance to provide some initial guidance and to communicate with the parties involved in this issue. Ms. Jordan explained that the State requires all metro areas to participate in a watershed management organization of some kind; this could be a watershed district (WD), a watershed management organization (WMO), or a county watershed management organization (county-WMO). Another proposed option by Ham Lake is Coon Creek WD absorbing Ham Lake's portions of the current Sunrise River and/or Upper Rum River watersheds, but this has been explored by Ham Lake in the past without support from BWSR, CCWD, or others. One reason it has not been supported is that it would hydrologically split Coon Lake between two watershed management authorities, which wouldn't make sense.

Ms. Jordan explained that Ham Lake cannot take over the state's WMO requirement on their own if they withdraw from the SRWMO. If the SRWMO dissolves the county may be legally obligated to take on the role as a county WMO organization. The Board discussed that county officials have not expressed support for that. Additionally, the county does not have staffing or staffing expertise to take on this responsibility, particularly for such a small area.

BWSR approaches this as to what is in the best interests for the water resources and constituents in the watershed, which is management based on the hydrologic boundary. BWSR also considers what the most cost-effective approach would be.

The board discussed that if Ham Lake wishes to leave, the current JPA requires a 60-day notice process. Alternatively, the other three communities could dissolve the current JPA following the same 60-day notice process and immediately reform the SRWMO under a new JPA consisting of three communities. Ms. Jordan expressed concern that such actions would result in small, disconnected portions of the City of Ham Lake that cannot be managed effectively from a hydrologic or organizational standpoint if the county was forced to take on their management as a county WMO. Ms. Hegland assured Ms. Jordan that if the JPA were dissolved by withdrawal of the three communities (Columbus, Linwood, and East Bethel) it would intend to reform immediately under the terms of the proposed amended JPA, thereby avoiding a major disruption in water management in the SRWMO area.

One additional option Ms. Jordan found in statute was that WMO's may have the ability to have authority outside their jurisdiction per MN Statute 103B.211 subd. 3. Ms. Jordan speculated that this could mean SRWMO would have authority of governing Ham Lake's portion of the Sunrise River watershed if Ham Lake withdraws from the JPA. Ms. Hegland stated that she would not be in favor of such an option as it would mean the SRWMO assuming responsibility and cost with no support from Ham Lake. Ms. Jordan

noted she is not attempting to interpret statute and this is the first time she has heard of this option so she does not know of any examples. A review of the statute followed with multiple interpretations suggested. Mr. Melchior said he believes this would apply as a way to make agreements with communities who are within a hydrologic boundary, not in the JPA, and in practice would likely still pay the WMO to perform the needed management activities. Ms. Jordan discussed getting a legal interpretation of the statute. Ms. Hegland stated that such a review is not needed because representatives from the other communities at this meeting are not supportive of the option.

Ms. Jordan explained there is a potential funding source the SRWMO can apply for to continue working on this issue. BWSR has small grants available through the Performance Review and Assistance Program (PRAP) that are intended to help organizations meet performance standards under statute. It is intended for work on organizational performance strategies, which could potentially include limited legal services. The application process is straightforward and a quick turnaround - usually within a month. There has been discussion at BWSR about dropping the 1:1 match requirement. SRWMO expenditures to date on the JPA revisions could not be considered a match because they occurred before grant execution. Ms. Hegland said she didn't think continued funds for multi-community meetings would be helpful without BWSR's help in addressing Ham Lake's position. She believes Ham Lake is too entrenched and the SRWMO's repeated attempts to bring resolution has failed simply because they want to withdraw from the SRWMO and URRWMO.

The board discussed the boundaries of the SRWMO, the URRWMO, Coon Creek WD, and where Ham Lake lies within them. It was noted that the boundary on the south shore of the south/west bay of Coon Lake were recently updated in some areas by the Coon Creek Watershed District to best match hydrologic boundaries. There are other areas on the western extent of that area that have inaccurate WMO/WD boundaries, as the boundary is on the lakeshore. Because of this, some lakeshore parcels that could clearly drain to Coon Lake (Sunrise River watershed) are legally in the Coon Creek Watershed District and paying taxes accordingly. Mr. Schurbon explained that those boundaries were probably created in the past when that area was a single or few parcels and the organizational boundaries were best fit to parcel lines. Now the area has many smaller parcels.

Mr. Wolen expressed frustration as a Ham Lake resident as he believes he is paying taxes to both the SRWMO and the Coon Creek WD. He also noticed a difference in cost and difficulty of regulatory processes in the Coon Creek WD as opposed to the SRWMO. Ms. Hegland explained the communities have different strategies for taxing their residents. Ham Lake chooses to do a general levy on the entire community to pay for the WMOs, so a resident could be paying for multiple WMOs while only living in one. Residents can request to see Ham Lake's levy breakdown but their tax statement does not come with it already broken down.

The board expressed concern that there have been communication problems that have been making this matter more difficult to resolve. There is a concern that Ham Lake city council has not been receiving all communications regarding this matter. The other communities have had a council liaison attending meetings, but Ham Lake has not. Offers from other community council members to attend a Ham Lake city council meeting have been

turned down. The information communicated by staff in Ham Lake city council meetings has been incomplete or seemingly skewed, and city staff reporting back council decisions that are not in council meeting recordings. Ms. Hegland noted that one meeting she had in 2022 with Ham Lake Councilmember Kirkeide was most productive, helping to understand the city's concerns and find solutions. The board reiterated its desire to have direct in-person communications with the Ham Lake city council to improve communications.

The board discussed the historic and current issues Ham Lake is expressing. This includes the concern that it is not equitable for the city to pay an equal share (25%) of operating expenses when their land area and number of projects in the SRWMO is small. It was noted that this concern was discussed in 2019 when the communities agreed to narrow the budget lines deemed to be meeting the definition of operating expenses. The concern was further discussed at recent 2022 meetings of the communities.

The board believes participation in the SRWMO is the most cost effective way for Ham Lake to continue meeting state requirements and that costs to taxpayers would likely increase significantly if the county or a watershed district took over management. They also noted the cost of this process is costing more than Ham Lake's annual contribution to the SRWMO.

Ms. Hegland asked Ms. Jordan if BWSR can work with Ham Lake separately and allow the SRWMO to dissolve and re-form without them so the SRWMO can continue performing their management plan activities, including ratifying the 2024 budget, to avoid becoming an organization that is unable to implement their watershed management plan. Ms. Jordan said BWSR can be present in upcoming meetings to provide guidance based in statute. The board agreed any future meetings with Ham Lake needed to include council members from all communities and noted again that they have run out of money for the JPA update process.

Ms. Jordan explained that BWSR would want to know what would happen to Ham Lake's portion of the watershed district before the SRWMO dissolves and re-forms. She doesn't want the SRWMO to spend funds moving forward if BWSR ultimately decides only other options are acceptable.

Ms. Jordan explained the PRAP grant funds can be used for JPA work if it is part of a broader performance evaluation or performance enhancement. The funds can't just be used to dissolve and re-form the SRWMO JPA. Ms. Hegland and Mr. Schurbon explained the process of finalizing the JPA update would likely not take much time or funds. Mr. Schurbon noted it would be hard to apply for funds without assurance Ham Lake will participate in any further process. Ms. Jordan agreed and said it would be helpful to have a third party present in a future meeting where options can be laid out to all the parties. Ms. Hegland commented that the JPA update process began with a facilitator but that did not improve matters with Ham Lake and so she believes the third party must be BWSR. Mr. Wolens will be meeting with two city council members next week and will let them know there is a funding source to continue to engage in this process.

Ms. Jordan will attempt to coordinate a meeting to further discuss the JPA update and Ham Lake's concerns. The meeting should include the administrator and at least one councilmember from each SRWMO community, the CCWD, BWSR, and maybe the county.

At that meeting it can be determined if there is willingness to engage in additional processes that would be eligible for a PRAP grant. Ms. Jordan will have internal meetings with BWSR to prepare different scenarios for them to consider. Ms. Hegland requested BWSR consider the SRWMO's willingness to work with BWSR and desire to remain an implementing organization in their decision process.

7. New Business

A. Bylaws

In the updated JPA, the member communities are giving the SRWMO board the authority to develop and approve bylaws. The attorney has prepared a first draft. Mr. Schurbon said the board can review the draft and send comments that he can store until work on the JPA resumes.

B. Linwood Township 22529 Martin Lake Dr stormwater pipe issue

No further communication has occurred on this topic. The county responded to the data request.

C. 2024 Budget

Michelle Jordan left the meeting.

The board reviewed a draft of the 2024 budget which Mr. Schurbon prepared two versions of: one assuming three communities and one assuming four. The board gave Mr. Schurbon direction on several points in the draft 2024 budget.

- Remove line 54 (costs of JPA, boundary, and plan amendments if Ham Lake leaves). These expenses, if later found needed, and finishing JPA updates will be separate requests to the member communities.
- Row 3 (aerial photos) will be maintained at \$0. The SRWMO had previously rejected the county's request for aerial imagery funds and Mr. Schurbon confirmed the county acknowledged the SRWMO's issue with the county asking WMO's and cities for the same expense.
- Row 13 (website platform update) left as is but needs to be revisited with more information at the next meeting.
- Row 37 (lake level monitoring) was changed from \$350 (an error) to \$1,650.
- Row 25 (cost share fund) was kept at the recommended \$1,000. It may supplement the Sunrise Chain of Lakes Shoreline Stabilizations grant.

The board discussed changing the SRWMO website in 2024 to a stronger platform with improved security. The one-time cost would be \$1,200. The board decided to include this in the 2024 budget as there will be time to do research and make recommendations on options in 2023. Mr. Melchior will connect with the SRWMO's website contractor Barb Bauman and Mr. Schurbon and look at the options presented. Ms. Hegland will find out what platform Columbus recently began using. More website information will be brought to the February meeting. In the meantime the board agreed the current website needs to have SSL added as soon as possible.

Ms. Hegland moved to spend \$70 from the SRWMO reserve funds to add SSL for the SRWMO website and Mr. Melchior seconded this motion. The motion carried with all in favor.

The board will review the updated draft 2024 budget at the February meeting.

8. Mail

Mail included:

- Certificate of excellence from MN Counties Intergovernmental Trust (MCIT) for the SRWMO loss ratio from 2017-2021.
- Bulletin from MN Counties Intergovernmental Trust (MCIT).
- Notice from MN Counties Intergovernmental Trust (MCIT) for the intergovernmental trust annual meeting that occurred on December 5th.
- Survey of local government finances from the U.S. Department of Commerce Census Bureau. Mr. Schurbon explained he also received this survey by email and completed it.

9. Other

10. Invoice(s) approval

A. Recording Secretary services for November 2022 meeting (\$200)

Mr. Wolens moved to and Ms. Hegland seconded to pay the invoice #110322, payment for \$200. The motion carried with all in favor.

11. Adjourn

Mr. Harrington moved to adjourn the meeting and Mr. Melchior seconded this. The motion carried and Ms. Kantor adjourned the meeting at 8:42PM.

Upcoming Meeting Dates: 2023 - February 2

Submitted by:

Cameron Blake



Sunrise River Watershed Management Organization

Thursday, February 2, 2023 6:30 pm

in the Booster West Room of East Bethel City Hall at 2241 221st Ave NE Cedar, MN 55011

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for January 5, 2023
5. Annual meeting items
 - a. Election of officers
 - b. Designate newspaper of record
 - c. Set regular meeting dates through February 2024
 - d. Hear any recommendations on amendments to the JPA and watershed management plan
6. Financial Reports
 - a. Treasurer's report
7. Unfinished Business
 - a. Review of communities' ordinances for compliance with SRWMO minimums
 - b. SRWMO JPA amendment process update
8. New Business
 - a. Sunrise Chain of Lakes Carp Project - return of funds
 - b. Website platform updates
 - c. 2022 work results from Anoka Conservation District
 - d. 2023 water monitoring and management contract
 - e. 2024 budget
 - f. Linwood Township street sweep study results
9. Mail
10. Other
11. Invoice(s) approval
 - a. Recording Secretary services for January 2023 meeting (\$200)
12. Adjourn

Upcoming Meeting Dates: To be decided at this meeting



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting
Thursday February 2, 2023
Meeting was held in person at the East Bethel City Hall

1. Call to Order
Ms. Kantor called the meeting to order at 6:30 pm.
2. Roll Call
Present: Janet Hegland, Tim Harrington, Candice Kantor, Jonn Olsen, Troy Wolens

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Cameron Blake, Recording Secretary (attending remotely via Zoom)
3. Approval of Agenda
Ms. Hegland moved to approve the agenda and Mr. Wolens seconded this motion. The motion carried with all in favor.
4. Approval of Minutes for January 5, 2023
Ms. Kantor and Ms. Hegland provided some edits for the January minutes.
Ms. Hegland moved to approve the minutes with those edits and Mr. Harrington seconded this motion. The motion carried with all in favor.
5. Annual Meeting Items
 - A. Election of officers
The current board roles are filled as listed:
Chair- Candice Kantor
Vice Chair- Janet Hegland
Treasurer- Tim Harrington
Secretary- Tim Melchior
Mr. Wolens moved to keep the existing list of officers and Mr. Harrington seconded that motion. The motion passed with all in favor.
 - B. Designate newspaper of record

The board recalled spending time discussing this item at a previous annual meeting. One newspaper does not cover the whole watershed but the Forest Lake Times covers the largest portion. The board discussed that postings should also be made on the SRWMO website and certain posting must be made at the regular meeting location.

Ms. Hegland moved to designate the Forest Lake Times as the SRWMO's newspaper of record. Mr. Harrington seconded this and the motion passed with all in favor.

C. Set regular meeting dates through February 2023

Mr. Schurbon provided a proposed list of recommended meeting dates, noting that they are all the first Thursdays of the month at 6:30pm except for September which falls on the second Thursday of the month. They are proposed for the same months as in the past, skipping the summer months.

Mr. Wolens moved to approve the list of regular meeting dates as presented through February 2024 including April 6, June 1, September 14, November 9, January 4 2024 and February 1. All meetings at 6:30pm. Ms. Hegland seconded this and the motion passed with all in favor.

D. Hear any recommendations on amendments to the JPA and watershed management plan

The board and member communities have recently been updating the JPA. No additional comments were voiced.

6. Financial Reports

A. Treasurer's report

Mr. Harrington reported that on the January bank statement there were four deposits, including the first half community payment from Linwood and Columbus, return of carp management funds from ACD, and JPA amendment funds from Columbus. There were debits. This resulted in a balance of \$48,384.99.

The board noted that the invoice from the attorney used during the JPA amendment process was less than the \$4,000 allocated so there is \$262 remaining out of the \$8,000 provided by the member communities for the JPA process.

Ms. Hegland moved to accept the treasurer's report and Mr. Wolens seconded this motion. The motion carried with all in favor.

7. Unfinished Business

A. Review of communities' ordinances for compliance with SRWMO minimums

Ms. Hegland said she had seen a draft of the Columbus wetland and stormwater ordinance and will have a copy sent to Mr. Schurbon to briefly review it. A public hearing and adoption is planned soon. Hegland will provide ongoing updates.

B. JPA amendment recommendations update

Mr. Schurbon updated the board. The SRWMO board had previously asked the Board of Water and Soil Resources (BWSR) to provide clear direction on what will happen with

various scenarios of Ham Lake moving to leave the WMOs, other cities dissolving and reforming the WMO, etc. BWSR has communicated that they do not have precedent to work from and are waiting to see the outcome of upcoming conversations with Ham Lake and other stakeholders. BWSR staff have had conversations with the Ham Lake Mayor and Councilmember Kirkeide, and they are willing to attend a daytime stakeholder meeting with others effected by the outcome (all communities, Anoka County, SRWMO, etc.). Ms. Hegland noted that it is critical that they attend, and no meeting should be held when they cannot attend.

It is understood that the Coon Creek Watershed District is not interested in taking over jurisdiction of areas of Ham Lake that are currently in the SRWMO, as this would not follow hydrologic boundaries and split through Coon Lake. It is also understood that Anoka County is not interested in taking over the responsibility of these areas. The board discussed that it would likely be much more expensive for the City of Ham Lake to try to administer watershed management on its own as opposed to costs of being in the WMOs.

Ms. Hegland expressed frustration that the City of Ham Lake in refusing to agree to the JPA, stated they will block 2024 budgets by not ratifying it, and communicated they will not move to leave the WMO's until November. This prevents the SRWMO from moving forward and implementing their watershed management plan in a timely way.

Ms. Hegland asked about the timeline for 2024 budgeting and consequences of late adoption of that budget. Mr. Schurbon explained that there is not a severe consequence in delaying the 2024 budget ratification as the SRWMO can, after tonight's meeting, send a budget to the communities that is ready for ratification. In this way, the communities will have numbers they can use for their budgeting and levy, albeit if not formally ratified yet and could change. The critical issue would be when 2024 arrives without a ratified budget.

Mr. Wolen's discussed that there are areas on the southwest shore of Coon Lake that have inaccurate watershed organization boundaries, and this needs to be fixed. There, the boundary of the Coon Creek Watershed District (CCWD) goes up to the lakeshore, which doesn't make sense because the lake is in the SRWMO and those lakeshore lands clearly flow toward the lake. There are problems with application of CCWD regulatory processes on lands that should be in the SRWMO, as well as problems of taxpayers paying for the wrong or both watersheds.

The board would like BWSR staff to organize the stakeholder meeting. Mr. Schurbon is coordinating a poll to determine the meeting location. He was directed to ask BWSR staff to facilitate the meeting.

Ms. Hegland suggested a process for three communities to dissolve the SRWMO and immediately reform it without Ham Lake. The purpose of this would be to avoid a situation where the SRWMO cannot function due to lack of an approved budget. The board noted again that the JPA updates are almost complete so the time and cost remaining should be low. The potential timeline would be starting the dissolution process at the end of April, with the three participating communities adopting the new terms and 2024 budget and moving forward by May. Ham Lake could rejoin the SRWMO if they chose. Ms. Hegland asked if the SRWMO's JPA attorney could draft the resolution of the intent to dissolve and reform, because he has

expertise in watershed law and this may be more efficient than having each community's attorney do this separately.

Mr. Schurbon was asked what role we can expect from BWSR's legal counsel. He responded that he understands that attorney would not be present at the upcoming stakeholder meeting. The board directed Mr. Schurbon to reiterate to BWSR that their legal counsel's presence would be highly valuable at the stakeholder meeting, as BWSR's interpretation of statute will be key to understanding options and how to proceed.

Mr. Schurbon was directed to contact SRWMO JPA attorney Troy Gilchrist to ask for an estimate of costs to finish the JPA edits. Additionally, ask costs to assist three SRWMO communities in dissolving and reforming the SRWMO. It was discussed that the latter could require WMO boundary and watershed plan updates, but not to request costs for those items yet as they would be further into the future.

8. New Business

A. Sunrise Chain of Lakes Carp Project - return of funds

Mr. Schurbon explained that the grant has expired and the project did well at accomplishing many water quality goals. But, fewer carp were removed than initially anticipated so the SRWMO will be returning 19% of grant funds. The ACD will also be returning approximately 18% (\$5,025.46) of matching funds to the SRWMO. \$5,025.46 is 17.6% of the \$28,500 the SRWMO provided as match to this project. 40% of match funds provided by the Linwood Lake Association have been returned to them.

B. Website platform updates

Mr. Schurbon explained that the original understanding of the \$70 annual cost for adding SSL to the SRWMO website was actually based on a three-year agreement. The annual cost outside of a three-year agreement is \$100 so the board would need to approve this amount to make this update. A different full website update would include the SSL update.

The board discussed the need for a secure website. Ms. Hegland commented that website transfers to a new platform can come with a higher cost and suggested the SRWMO choose to upgrade to Joomla4 so the website would not need to be redesigned. The board agreed this option made sense, and to make the upgrade now as it will also include the SSL update.

Ms. Hegland moved to upgrade the SRWMO website to Joomla4 with a not to exceed amount of \$800 in 2023. Mr. Harrington seconded this motion and the motion carried with all in favor.

C. 2022 work results from Anoka Conservation District

Mr. Schurbon reviewed the SRWMO chapter in the county wide 2022 water almanac report. He presented the Anoka SWCD website dashboard where the board can see projects and their pollutant load reductions.

D. 2023 water monitoring and management contract

Mr. Schurbon explained differences between ACD's actual 2023 pricing and the SRWMO 2023 budget. Overall, actual costs will be \$1,182 lower than budget. Ms. Hegland asked if the

cost of administering the JPA could be formalized and added to the administrative tasks that ACD performs. She noted that the time for this was not included in ACD work plan in 2022 and doesn't want to be in that position in the future. Mr. Schurbon noted that "watershed plan amendments, boundary adjustment requests, and joint powers agreement changes or similar" are amongst the bulleted duties in the 2023 contract for consideration. He further clarified that ACD does not wish to have administrative decision-making authority, but can carry out the wishes of the board.

Ms. Hegland asked if the language in "Workshops Promotion" could be updated to reflect that the activities are being done by the SRWMO. She said it was confusing to have activities being done by the Lower St. Croix 1W1P organization staff when the SRWMO is no longer part of that organization. Mr. Schurbon will make those edits.

Schurbon noted that the previously-approved \$800 website update will added to the contract, making the new total \$39,631.

Ms. Hegland moved to approve the 2023 ACD Water Monitoring and Management contract in the amount of \$39,631 and Mr. Harrington seconded this motion. The motion carried with all in favor.

Ms. Hegland asked if the returned carp funds would be considered carry forward and where this was going to be reflected in the SRWMO financials. Mr. Schurbon clarified that previous year's approved budgets will not be revised to reflect this, but it will be reflected on the SRWMO ledger, and placed in the reserve funds.

E. 2024 budget

Mr. Schurbon made the changes requested at the last board meeting. The new 2024 budget total will be \$47,186, after removal of the \$1,200 budgeted for the website platform update. The board noted the division of this budget may change based on the number of participating communities in the SRWMO.

Ms. Hegland moved to send the draft 2024 budget to member communities and include the costs per communities based on either three or four member communities. Mr. Harrington seconded this and the motion carried with all in favor.

Ms. Hegland asked for the 2024 budget information sent to communities be communicated very clearly; the SRWMO board has approved this budget and are providing to the communities to use for planning purposes. The board is not looking for the communities to ratify it yet, until a later date when hopefully JPA updates and City of Ham Lake exit issues are addressed.

F. Linwood Township street sweep study results

Mr. Schurbon shared the results of the street sweeping study which used a canopy cover analysis to model different street sweeping frequencies, and their respective cost per pound of phosphorus loading reductions. Ultimately, street sweeping is a very cost-effective loading reduction practice. In the studied areas around Martin and Linwood Lakes, a doubling of street sweeping frequency from one to two times per year and adjusting the timing would

result in a 5x increase in phosphorus capture. The study was done by ACD with funds from the Lower St. Croix Partnership.

Mr. Schurbon explained there are funds available to apply for enhanced street sweeping at \$100 or \$125 per street mile. Linwood Township board is considering whether to ask ACD to apply on their behalf. The board discussed which communities own street sweepers and the costs of the different sweeping frequencies. The board discussed that the SRWMO would consider using cost-share funds to further help cities with start-up enhanced street sweeping costs.

9. Mail

There were Minnesota Counties Intergovernmental Trust (LMCIT) bulletins from January and February 2023.

10. Other

Ms. Hegland asked if SRWMO has any plan for chloride reduction, a topic she has seen in the news. Mr. Schurbon explained that chloride levels in the SRWMO are low compared to the metro area but there are SMART Salting courses available for winter maintenance practitioners. Nearly all SRWMO communities' staff are certified. There are techniques that reduce the amount chloride applied and waste that can occur such as pre-icing, and technology that increases efficiency. Mr. Schurbon will email the SMART salting training frequency to the board.

11. Invoice(s) approval

A. Recording Secretary services for Jan 2023 meeting (\$200)

Mr. Wolens moved to and Mr. Harrington seconded to pay the invoice #10523, payment for \$200. The motion carried with all in favor.

12. Adjourn

Ms. Hegland moved to adjourn the meeting and Mr. Harrington seconded this. The motion carried and Ms. Kantor adjourned the meeting at 8:35PM.

Upcoming Meeting Dates: April 6, June 1, September 14, November 9, Jan 4 (2024), Feb 1 (2024)

Submitted by:
Cameron Blake



Sunrise River Watershed Management Organization

Thursday, April 6, 2023 6:30 pm

in the Booster West Room of East Bethel City Hall at 2241 221st Ave NE Cedar, MN 55011

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for February 2, 2023
5. Financial Reports
 - a. Treasurer's report
6. Unfinished Business
 - a. Review of communities' ordinances for compliance with SRWMO minimums
 - b. SRWMO JPA amendment process update
 - c. 2024 budget ratifications timeline
 - d. Website platform update – status
 - e. Linwood Township enhanced street sweeping - status
7. New Business
 - a. Upcoming community events
 - b. Coon Lake park possible projects
 - c. Soil health funding
8. Mail
9. Other
10. Invoice(s) approval
 - a. Recording Secretary services for January 2023 meeting \$200.00
 - b. ACD water monitoring and mgmt. pymt 1 of 3 \$13,210.33
11. Adjourn

Upcoming Meeting Dates: June 1, Sept 14, Nov 9, Jan 4 and Feb 1



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting
Thursday April 6, 2023
Meeting was held in person at the East Bethel City Hall

1. Call to Order
Ms. Kantor called the meeting to order at 6:30 pm.
2. Roll Call
Present: Janet Hegland, Tim Harrington, Candice Kantor, Jonn Olson, Troy Wolens,
Leon Mager, Jeff Entsminger, Tim Melchior

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Cameron Blake, Recording Secretary (attending remotely via Zoom)
Jack Davis, East Bethel Administrator
3. Approval of Agenda
Mr. Mager moved to approve the agenda and Mr. Wolens seconded this motion. The motion carried with all in favor.
4. Approval of Minutes for February 2, 2023
Mr. Mager moved to approve the minutes and Mr. Wolens seconded this motion. The motion carried with all in favor.
5. Financial Reports
A. Treasurer's report
Mr. Harrington reported a balance of \$47,408.49 with no invoices or deposits on the March 2023 bank statement. Mr. Schurbon noted that since the last SRWMO meeting there have been recording secretary and attorney payments totaling \$976.50 appearing on the February bank statement.
Mr. Melchoir moved to accept the treasurer's report and Mr. Harrington seconded this motion. The motion carried with all in favor.
7. Unfinished Business
A. Review of communities' ordinances for compliance with SRWMO minimums

Mr. Schurbon reported that East Bethel's process should be complete on April 10th and Ms. Hegland said the Columbus meeting on ordinances is soon.

B. SRWMO JPA amendment process update

Mr. Schurbon updated the board that a stakeholder meeting was held March 1. It was well-attended by 20+ community administrators, council persons, attorneys, county, adjacent watersheds, and others. Good progress seemed to be made, with clarification that requiring unanimous budget ratification is not allowed in state statute that is specific to WMOs, willingness of Ham Lake to consider appointing a councilperson to the SRWMO/URRWMO boards, and willingness of Ham Lake to reconsider funding formula topic. At the March 6 Ham Lake city council meeting the city council made clear they would only accept funding formula 4a and insist on unanimous budget ratification by the JPA member cities. They created a committee of councilpersons to work on the WMO issues, but do not intend to appoint a councilmember to the WMO boards. On March 17, 2023 a request was made by Columbus for the four SRWMO JPA communities to contribute \$1,000 additional funding for attorney time to complete the JPA edits. Columbus, Linwood, and East Bethel have done so; Ham Lake has not yet responded. On April 3, 2023 a legal opinion was received from Ham Lake that state statute prohibiting unanimous decisions did not apply to the city budget ratification process.

Ms. Hegland asked the SRWMO attorney Troy Gilchrist for help in determining options for pathways forward, but he is presently out of the office so we are awaiting a response. The board recognized that it is the four member JPA communities, not the SRWMO board, which must come to a resolution on the JPA amendments. Some SRWMO board members are also elected officials from the communities. The board discussed the following options that the communities might consider:

1. Status quo
2. Mediation
3. Compromise by non-mediation discussions between cities, possibly including:
 - a. Operating expenses not split equally
 - b. Use Ham Lake's favored funding formula 4a
 - c. Council member not required on WMO board
 - d. Budget ratification not unanimous, but there is a process to hear all budget objections
 - e. All 4 cities pay \$1000 additional for JPA update
 - f. All 4 cities sign-off is required for JPA amendments
4. Give Ham Lake everything they want
5. Dissolve and re-form the SRWMO

Mr. Schurbon informed the board that Columbus, Linwood, and East Bethel have had some discussion of the compromise option prior to the 4/3/2023 Ham Lake attorney legal opinion on unanimous budget ratification. General discussion ensued that it might be possible for these three communities to accept the compromise option that gives Ham Lake everything they are asking for except unanimous budget ratification. Ms. Hegland explained that she did not feel like Ham Lake will be willing to compromise on the unanimous budget ratification,

and without removing this requirement in the JPA document, the SRWMO will encounter the same issue repeatedly in the future in which the budget can be blocked by one city and the SRWMO will risk being non-functional due to a non-ratified budget. That concern was echoed by others.

The board discussed mediation. Mr. Melchoir noted mediation is described in the JPA. The board discussed that the outcome of mediation may not be binding, and therefore not result in a solution. The high cost of mediation was also noted. Mr. Davis stated he was aware of a recent mediation session wherein the one-day cost for the mediator was \$4,000. The board noted that the Board of Water and Soil Resources (BWSR) would not likely agree to be the mediator.

Ms. Hegland said she still feels dissolving and re-forming the SRWMO is the most efficient option, as any option that maintains the current requirement for unanimous ratification of budgets is likely to lead to the same recurring problems of budgets being stonewalled. She requested a cost estimate from the JPA attorney for what would be involved in that process, but has not heard back yet.

Mr. Wolens said if it is up to the communities to make a decision on any JPA changes and there is not agreement by all the communities, the default would be the status quo. Mr. Wolens said it is a Ham Lake city council decision to prefer the 4a funding formula and unanimous budget ratification. Ms. Hegland wondered how much more money was going to be spent trying to come to a decision if this continued being drawn out.

Ms. Kantor noted that BWSR was being kept in the loop on the JPA amendment process.

Mr. Melchoir explained the JPA states at least 2/3rds of the cities have to agree to terminate the JPA, in this case three out of the four communities in the SRWMO. The board questioned if there was a possibility of the SRWMO delegating responsibilities and authority to another entity for a time while the SRWMO JPA reforms but concluded this was likely not the case. The board wondered how long the dissolving and reforming process would take and who would take responsibility while that is occurring.

Ms. Kantor said the cost of the watershed management for residents would be higher if duties fell to Anoka County, who would be forced to take them on if Ham Lake doesn't rejoin the SRWMO upon dissolution and reforming. Mr. Wolens asked why the SRWMO should care what the county wants and stated if the county cared they would get rid of the Coon Creek Watershed District.

Mr. Schurbon proposed having another meeting with all parties as this is much less expensive than any of the other options. The board expressed that everyone is tiring of the process and suggested this should only occur if the three other communities agreed to a compromise offer and Ham Lake expressed a willingness to discuss it. Ms. Hegland said the JPA is an agreement amongst the communities, and there is technically nothing the SRWMO board can do. The cities have to make their own decisions.

Ms. Kantor asked if the communities might agree that budgets could be ratified by three of four communities with a process to hear and openly address any concerns, but make it clear that any JPA amendments always require all four communities' approval. Mr. Schurbon wondered if there was a budget process that could be proposed which alleviates Ham Lake's fears of valid objections being ignored.

Ms. Hegland suggested everyone update their boards on the situation.

The board clarified the distinction between JPA amendments which always will require unanimous approval and the budget ratification threshold which can be determined by the JPA. Mr. Melchoir suggested offering Ham Lake the 4a funding formula in exchange for agreeing to a $\frac{3}{4}$ approval process for the budget. The board agreed finding a compromise would be the least costly option. Elected boards of Linwood, Columbus, and East Bethel will consider it. Mr. Schurbon reiterated it is up to the communities to connect and communicate with each other and believes they are.

The board requested that Mr. Schurbon email the list of options discussed at this meeting to the SRWMO.

C. 2024 budget ratifications timeline

Mr. Schurbon noted that the 2024 budget was previously developed by the SRWMO board. It was sent to the member cities, but a request for ratification was not yet made due to ongoing JPA discussions. That budget displayed costs for each community using a revised funding formula. Mr. Schurbon asked when ratification should be requested; typically it is done by June. Because Linwood has already started 2024 budgeting and other cities do not begin until late summer, the board wished to take no action at this time. It will be revisited at the June SRWMO meeting.

D. Website platform update- status

Mr. Schurbon stated the website platform update has been completed.

E. Linwood Township enhanced street sweeping- status

Mr. Schurbon summarized the findings presented at the last meeting of enhanced street sweeping study and explained the funding is in-hand and Linwood Township will be starting this sweeping program soon.

7. New Business

A. Upcoming community events

The board discussed having booths at East Bethel Booster Day, Linwood Family Fun Day, and Columbus Fall Fest. Ham Lake was asked and said they had no events wishing to have a booth.

The board decided to ask Barbara Heitkamp of the Lower St. Croix Partnership to attend the Linwood Family Fun Day and provide a booth. Ms. Kantor and Mr. Mager volunteered to help staff that booth for limited times. Mr. Schurbon will provide SRWMO display information.

For Columbus Fall Fest, the University of MN Extension will be asked to provide a display about turf irrigation. Mr. Melchior will staff the booth and Mr. Schurbon will provide SRWMO display information.

The desire for a booth at East Bethel Booster Day is unknown. If event organizers respond that they would like a booth, first choice is to ask for the University of MN Extension booth.

B. Coon Lake park possible projects

Mr. Schurbon explained there were no potential projects at this time. There is potential for the future such as demonstration projects.

Mr. Wolens discussed Coon Lake and his desire for it to be fully encompassed in the SRWMO. That would be consistent with the hydrologic boundary. Mr. Schurbon clarified that the hydrologic model for Coon Lake was very accurate but the legal boundaries have not been updated because in the past the City of Ham Lake did not provide a statement of concurrence and therefore the State did not approve the petition for boundary change. Ms. Kantor noted the SRWMO doesn't have the boundary change process in any approved budgets. The Coon Creek Watershed District could lead the effort, as they did during the previous attempt in 2017. Ms. Hegland clarified the SRWMO is supportive of this process but noted it is a lengthy process that would need to start with support from the City of Ham Lake.

C. Soil health funding

Mr. Schurbon explained there is \$10,000 available in the SRWMO area for agricultural practices that benefit water quality and soil health. The funding is available through a grant to the Chisago Soil and Water Conservation District and coordinated by the Lower St. Croix Partnership. The board discussed strategies for identifying willing agricultural producers, and what properties they felt would be good opportunities for this funding. Mr. Schurbon asked if the board was willing to use the SRWMO cost share funding for the required match for this grant.

Ms. Hegland moved to approve up to \$1,100 of SRWMO cost share fund for match for the soil health grant funds and Mr. Melchoir seconded this motion. The motion carried with all in favor.

8. Mail

There was no mail.

10. Other

Ms. Hegland clarified that the Columbus ordinance meeting is April 26th with a May 17th public hearing.

11. Invoice(s) approval

A. Recording Secretary services for Feb 2023 meeting (\$200)

Ms. Hegland moved to and Mr. Melchoir seconded to pay the invoice #20223, payment for \$200. The motion carried with all in favor.

B. ACD water monitoring and management payment 1 of 3 (\$13,210.33)

Mr. Melchoir moved to and Mr. Wolens seconded to pay the invoice #2023026, payment for \$13,210.33. The motion carried with all in favor.

12. Adjourn

Mr. Melchoir moved to adjourn the meeting and Mr. Wolens seconded this. The motion carried and Ms. Kantor adjourned the meeting at 8:06PM.

Upcoming Meeting Dates: June 1, September 14, November 9, Jan 4 (2024), Feb 1 (2024)

Submitted by:
Cameron Blake



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting
Thursday June 1, 2023
Meeting was held in person at the East Bethel City Hall

1. Call to Order
Ms. Kantor called the meeting to order at 6:30 pm.
2. Roll Call
Present: Janet Hegland, Candice Kantor, John Olson, Troy Wolens, Leon Mager, Tim Melchoir

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Cameron Blake, Recording Secretary (attending remotely via Zoom)
Jack Davis, East Bethel Administrator
3. Approval of Agenda
Mr. Schurbon recommended adding item 10b, an invoice from the SRWMO attorney.
Mr. Melchior moved to approve the agenda with this addition and Mr. Mager seconded this motion. The motion carried with all in favor.
4. Approval of Minutes for April 6, 2023
Mr. Mager moved to approve the minutes and Mr. Wolens seconded this motion. The motion carried with all in favor.
5. Financial Reports
 - A. Treasurer's report
Ms. Hegland arrived to the meeting. Ms. Kantor reported a beginning balance of \$47,408.49 with an ending balance of \$33,998.16 after two debits.
Mr. Melchoir moved to accept the treasurer's report and Ms. Hegland seconded this motion. The motion carried with all in favor.
 - B. Grants financial report
The report is broken up into cost share grants, clean water fund grants through the Anoka Conservation District (ACD), and project funds held at the ACD with some crossover based

on matching funds being used for projects. There is funding being accumulated for maintenance carp harvest. The cost share grant fund receives \$1,000 to \$1,500 annually and funds a project every few years.

6. Unfinished Business

A. Review of communities' ordinances for compliance with SRWMO minimums
Mr. Schurbon reported that Linwood, Ham Lake, and East Bethel are all completed. Ms. Hegland explained that Columbus recently had a public hearing and their community wide ordinance update had larger goals of consistency across watersheds. Some questions were raised at the public hearing that are being addressed by the city attorney. Then, city council approval is anticipated June 14. The ordinance will be shared with Mr. Schurbon.

Ms. Hegland explained that the ordinance update resulted, in part, from conflicts regarding drainage across property lines. Portions of the city outside the Rice Creek Waterhed District do not have as detailed of stormwater ordinances. When cabins on small lots were replaced with larger buildings it resulted in complaints that neighbors where flooded by the new runoff.

B. SRWMO JPA amendment process update

Mr. Olson arrived to the meeting. The board discussed a May 30th meeting of the SRWMO member communities, SRWMO JPA attorney, county, and BWSR. The board recognized that Linwood, Columbus, and East Bethel are taking action to exit the SRWMO with a required 90-days notice. This will effectively dissolve the SRWMO. Those communities anticipate immediately reforming the SRWMO. Ham Lake can choose whether to join that new JPA. The City of Ham Lake will be considering their options and can formally withdraw from the SRWMO, which is recognized as a simpler option because the other three communities could remain in the SRWMO and continue operations and agreed-upon JPA amendments.

The resolutions from three communities to withdraw and dissolve are anticipated to be received soon. The board directed Mr. Schurbon to submit notice to the county, BWSR, and member communities once two or more communities provide resolutions. The end of the 90-day notice period will likely be close to the SRWMO's next scheduled meeting on September 14th.

The legal water resource responsibility of Ham Lake's land area will revert to the county if Ham Lake withdraws from the SRWMO or does not join the new SRWMO. The Board of Soil and Water Resources has declined to comment on any hypothetical situations but as the actions of parties become certain the BWSR board will need to take actions on this issue.

Previously, a request was made by Columbus for the SRWMO member communities to contribute \$1,000 each additional for attorney and coordination time to complete the JPA edits. Columbus, Linwood, and East Bethel have done so; Ham Lake has not yet responded.

Mr. Wolens explained that he has made a data request to Mr. Schurbon asking for a breakdown of funding and projects by the SRWMO in each community from the last 5 years. Mr. Wolens said he was not wishing for this to take too much time or money.

The board discussed the potential complexity of this request due to the holistic nature of SRWMO programs and projects, and how grant funds are implemented. Questions arose about whether the analysis is to include just projects, or all expenses? Should it include just SRWMO funds, or also funds from grants and local partners? How should certain expenses that occur in multiple communities should be split? Ms. Hegland explained the purpose of the SRWMO is defined in the JPA and law as managing water across community boundaries, so attributing all benefit from any action to just one community is difficult. Ms. Hegland and Mr. Davis noted that they have few projects in their cities but do feel that they benefit from watershed projects. The board asked Mr. Wolens what he was hoping to understand from this request to better clarify what information he would find helpful.

Mr. Wolens clarified that the focus of his request was to see a summary of the number of projects done in each SRWMO community. The request would not include other types of work like administration, grant writing, outreach, etc. Ms. Kantor suggested Mr. Schurbon provide the ACD interactive map of projects, which shows city lines and has links to details about each project. Mr. Wolens agreed that it sounded like it would meet his request. Mr. Schurbon was directed to provide that interactive map to Mr. Wolens.

C. 2024 budget ratifications timeline

The board asked Mr. Schurbon to again send the SRWMO 2024 draft budget to the communities for their budget planning purposes and wait on asking for ratification.

Mr. Mager asked to address the water quality monitoring line item in the 2024 budget. He is concerned that Coon Lake monitoring is every three years and articulated that more frequent monitoring may be desirable. Mr. Schurbon explained the monitoring cycle was based on the 10-year management plan and the regime was partly selected based on the stability of the lakes (more stable lakes are monitored less frequently for “surveillance monitoring”), location of projects (lakes with projects have more frequent “effectiveness monitoring”) and partly selected based on budgetary considerations (goal to keep the budget below \$50,000/yr total). He noted that all lakes have volunteer Secchi transparency monitoring in all years. Mr. Mager opposed the three year monitoring cycle; he does not feel like a three-year cycle provides what is needed for management decisions. Mr. Mager would like to return to a two-year cycle for all lakes. The board agreed to revisit this during 2024 work contracting and also 2025 budgeting, both of which occur in early 2024.

Mr. Mager asked why funds were budgeted for carp management when that was not currently happening. The SRWMO is not currently doing carp maintenance harvests but is planning to do so in 2024. The funds budgeted in 2023 and 2024, together, would be used in 2024.

D. Community events update

With Ms. Kantor's departure from the SRWMO, another volunteer is needed to staff half of the Linwood Family Fun day event. The board suggested the person who Linwood Township appoints to replace Candice might be able. If that doesn't work, Mr. Schurbon will see if anyone is willing to volunteer from the Martin or Linwood Lake Associations.

Mr. Schurbon and Mr. Melchior will connect regarding the Columbus Fall Fest.

7. New Business

A. SRWMO-Coon Creek Watershed District boundary update

Mr. Schurbon explained the City of Ham Lake has requested a review and adjustment of the boundary between the Coon Creek Watershed District (CCWD) and SRWMO in their city. There are places of known inaccuracy. The CCWD has generously offered to do the technical and legal work, and asked Mr. Schurbon's light involvement. That work has begun. A hydrologic boundary is being determined based on elevations, infrastructure like culverts, and field visits. A jurisdictional boundary will be created that snaps the hydrologic boundary to parcel lines. A parcel will be in the watershed organization for which >50% of its land area is located, except that Coon Lakeshore parcels will be in the SRWMO. Two lakeshore parcels are exceptions, they will be located in CCWD because much more than 50% of their area is hydrologically in the Coon Creek watershed.

Mr. Schurbon explained there will be a letter of concurrence the SRWMO board will have to submit as part of this process. That will likely be requested at the September SRWMO board meeting. The update won't apply to taxes until 2025.

B. Consider policy update for funding of aquatic invasive species treatments

Mr. Mager explained his observations of lake group treatments for curly leaf pondweed (CLP). He shared some resources lake associations were using to guide their treatments, noting that shoreline homeowners pay most. He asked whether the SRWMO would consider awarding a water quality cost share grant to CLP treatments?

Mr. Mager described how he believed CLP treatments had a measurable positive impact on internal phosphorus levels, with supporting data from Coon Lake. Mr. Mager noted that he understood AIS herbicide treatments were a large, recurring investment but explained he felt a contribution by the SRWMO to lake groups for this work would result in positive exposure to the organization and were justified by the water quality benefit that results. Mr. Schurbon explained the current SRWMO policy was that CLP treatments on Coon Lake could be considered on a case by case basis if there was a demonstrated water quality benefit.

The SRWMO contributes annually to its cost share budget and it is currently at a balance of \$6,000. Mr. Schurbon noted that the cost share budget has been used for raingardens and shoreline projects and those projects range in costs depending on the project from \$3,000 to \$25,000 so the board should keep that in mind when awarding costs share funds.

Mr. Mager felt a small contribution from the SRWMO's cost share budget could go a long way and be an appropriate partnership on lake management. The Coon Lake Improvement District annually provides to their members of list of all funding sources received for AIS treatment. The SRWMO board agreed to consider a funding request.

Mr. Mager stated the timing of the funds was not critical to lake groups, so it could be considered at a future SRWMO meeting. While requests for cost share grant funds often go through the Anoka Conservation District (where the funds are housed) due to time sensitivity of projects, the SRWMO board wishes this request to go directly to the SRWMO board at their next meeting.

Mr. Mager stated he would reach out to the Linwood Lake Improvement Association, the other lake group in the SRWMO known to be doing CLP treatments, to find out if they also have an interest in applying. Then, Mr. Mager and Mr. Schurbon will work together to provide funding requests to the SRWMO board at the next meeting.

C. Contracted administrative assistance – funds remaining

Mr. Schurbon explained that the 2023 SRWMO-ACD contract includes 103 hours for on-call administrative assistance and so far this year, 73 hours have been consumed. Of those 17 were directly related to JPA issues, and some others were tangential to the JPA work. While no action is needed now, there may be a need to add additional hours to complete pressing tasks. For the rest of the year, anticipated activity includes: Three SRWMO meetings, 6-10 hours of participation for the CCWD-led boundary update, and work related to the JPA amendments. Ms. Hegland suggested the 17 hours be charged back to the JPA process which was intended to pay for Mr. Schurbon and the attorney's time. The board agreed that they wanted to see this time covered and Mr. Schurbon said the board can check back in later this year.

D. Candice Kantor resignation

Ms. Kantor explained she was moving outside of the watershed boundary and so would be will be resigning from the SRWMO board. The board thanked her for her work on the board and service as chairperson.

Ms. Hegland moved to accept the Ms. Kantor's resignation and Mr. Melchior seconded this motion. The motion carried with all in favor.

Mr. Schurbon explained that Tim Harrington is also resigning from the SRWMO board but the board cannot officially accept this resignation until his resignation as mayor has been approved by East Bethel. Mr. Davis commented that he will offer to city council to take Mr. Harrington's place for the purpose of continuity as the ongoing JPA issues are resolved.

Ms. Hegland moved to remove Ms. Kantor and Mr. Harrington as authorized signers on the SRWMO checking account effective June 2, 2023 and Mr. Melchior seconded this motion. The motion carried with all in favor.

Mr. Melchoir moved to add Ms. Hegland and Mr. Olson as authorized signers on the SRWMO checking account effective June 2nd and Mr. Mager seconded this motion. The motion carried with all in favor.

E. Election of new chairperson

The board decided to defer the election of chairperson and treasurer until September. In this way new member(s) are able to be considered.

8. Mail

There was no mail.

10. Other

A. Legislative updates

Mr. Schurbon explained there were some changes to the open meeting law that would take effect on August 1st. Essentially, it allows remote participation from a non-public or undisclosed location up to three times a year if advised by a healthcare professional and this no longer applies just to state of emergency. The board discussed some different interpretations of the open meeting law they have encountered by different organizations. Mr. Schurbon explained there was another change regarding economic interest statements and disclosing of spousal assets but that this will not impact the WMO board members.

B. St. Croix River Workshops on the Water

Mr. Schurbon said he could help any board members register for the events if they are interested. Mr. Mager stated he has attended them in the past and found them informative.

11. Invoice(s) approval

A. Recording Secretary services for April 2023 meeting (\$200)

Ms. Hegland moved to and Mr. Melchoir seconded to pay the invoice #40623 for \$200. The motion carried with all in favor.

B. Kennedy & Graven Attorney Invoice (\$273)

Ms. Hegland moved to and Mr. Melchoir seconded to pay the attorney's invoice for \$273. The motion carried with all in favor.

12. Adjourn

Ms. Hegland moved to adjourn the meeting and Mr. Melchoir seconded this. The motion carried unanimously and Ms. Kantor adjourned the meeting at 8:29PM.

Upcoming Meeting Dates: September 14, November 9, Jan 4 (2024), Feb 1 (2024)

Submitted by:

Cameron Blake



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting

Thursday June 1, 2023

Meeting was held in person at the East Bethel City Hall

1. Call to Order
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2. Roll Call
Present: Janet Hegland, Candice Kantor, John Olson, Troy Wolens, Leon Mager, Tim Melchoir

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Cameron Blake, Recording Secretary (attending remotely via Zoom)
Jack Davis, East Bethel Administrator
3. Approval of Agenda
Mr. Schurbon recommended adding item 10b, an invoice from the SRWMO attorney.
Mr. Melchior moved to approve the agenda with this addition and Mr. Mager seconded this motion. The motion carried with all in favor.
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 - A. Treasurer's report
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 - B. Grants financial report
The report is broken up into cost share grants, clean water fund grants through the Anoka Conservation District (ACD), and project funds held at the ACD with some crossover based

on matching funds being used for projects. There is funding being accumulated for maintenance carp harvest. The cost share grant fund receives \$1,000 to \$1,500 annually and funds a project every few years.

6. Unfinished Business

A. Review of communities' ordinances for compliance with SRWMO minimums
Mr. Schurbon reported that Linwood, Ham Lake, and East Bethel are all completed. Ms. Hegland explained that Columbus recently had a public hearing and their community wide ordinance update had larger goals of consistency across watersheds. Some questions were raised at the public hearing that are being addressed by the city attorney. Then, city council approval is anticipated June 14. The ordinance will be shared with Mr. Schurbon.

Ms. Hegland explained that the ordinance update resulted, in part, from conflicts regarding drainage across property lines. Portions of the city outside the Rice Creek Waterhed District do not have as detailed of stormwater ordinances. When cabins on small lots were replaced with larger buildings it resulted in complaints that neighbors where flooded by the new runoff.

B. SRWMO JPA amendment process update

Mr. Olson arrived to the meeting. The board discussed a May 30th meeting of the SRWMO member communities, SRWMO JPA attorney, county, and BWSR. The board recognized that Linwood, Columbus, and East Bethel are taking action to exit the SRWMO with a required 90-days notice. This will effectively dissolve the SRWMO. Those communities anticipate immediately reforming the SRWMO. Ham Lake can choose whether to join that new JPA. The City of Ham Lake will be considering their options and can formally withdraw from the SRWMO, which is recognized as a simpler option because the other three communities could remain in the SRWMO and continue operations and agreed-upon JPA amendments.

The resolutions from three communities to withdraw and dissolve are anticipated to be received soon. The board directed Mr. Schurbon to submit notice to the county, BWSR, and member communities once two or more communities provide resolutions. The end of the 90-day notice period will likely be close to the SRWMO's next scheduled meeting on September 14th.

The legal water resource responsibility of Ham Lake's land area will revert to the county if Ham Lake withdraws from the SRWMO or does not join the new SRWMO. The Board of Soil and Water Resources has declined to comment on any hypothetical situations but as the actions of parties become certain the BWSR board will need to take actions on this issue.

Previously, a request was made by Columbus for the SRWMO member communities to contribute \$1,000 each additional for attorney and coordination time to complete the JPA edits. Columbus, Linwood, and East Bethel have done so; Ham Lake has not yet responded.

Mr. Wolens explained that he has made a data request to Mr. Schurbon asking for a breakdown of funding and projects by the SRWMO in each community from the last 5 years. Mr. Wolens said he was not wishing for this to take too much time or money.

The board discussed the potential complexity of this request due to the holistic nature of SRWMO programs and projects, and how grant funds are implemented. Questions arose about whether the analysis is to include just projects, or all expenses? Should it include just SRWMO funds, or also funds from grants and local partners? How should certain expenses that occur in multiple communities should be split? Ms. Hegland explained the purpose of the SRWMO is defined in the JPA and law as managing water across community boundaries, so attributing all benefit from any action to just one community is difficult. Ms. Hegland and Mr. Davis noted that they have few projects in their cities but do feel that they benefit from watershed projects. The board asked Mr. Wolens what he was hoping to understand from this request to better clarify what information he would find helpful.

Mr. Wolens clarified that the focus of his request was to see a summary of the number of projects done in each SRWMO community. The request would not include other types of work like administration, grant writing, outreach, etc. Ms. Kantor suggested Mr. Schurbon provide the ACD interactive map of projects, which shows city lines and has links to details about each project. Mr. Wolens agreed that it sounded like it would meet his request. Mr. Schurbon was directed to provide that interactive map to Mr. Wolens.

C. 2024 budget ratifications timeline

The board asked Mr. Schurbon to again send the SRWMO 2024 draft budget to the communities for their budget planning purposes and wait on asking for ratification.

Mr. Mager asked to address the water quality monitoring line item in the 2024 budget. He is concerned that Coon Lake monitoring is every three years and articulated that more frequent monitoring may be desirable. Mr. Schurbon explained the monitoring cycle was based on the 10-year management plan and the regime was partly selected based on the stability of the lakes (more stable lakes are monitored less frequently for “surveillance monitoring”), location of projects (lakes with projects have more frequent “effectiveness monitoring”) and partly selected based on budgetary considerations (goal to keep the budget below \$50,000/yr total). He noted that all lakes have volunteer Secchi transparency monitoring in all years. Mr. Mager opposed the three year monitoring cycle; he does not feel like a three-year cycle provides what is needed for management decisions. Mr. Mager would like to return to a two-year cycle for all lakes. The board agreed to revisit this during 2024 work contracting and also 2025 budgeting, both of which occur in early 2024.

Mr. Mager asked why funds were budgeted for carp management when that was not currently happening. The SRWMO is not currently doing carp maintenance harvests but is planning to do so in 2024. The funds budgeted in 2023 and 2024, together, would be used in 2024.

D. Community events update

With Ms. Kantor's departure from the SRWMO, another volunteer is needed to staff half of the Linwood Family Fun day event. The board suggested the person who Linwood Township appoints to replace Candice might be able. If that doesn't work, Mr. Schurbon will see if anyone is willing to volunteer from the Martin or Linwood Lake Associations.

Mr. Schurbon and Mr. Melchior will connect regarding the Columbus Fall Fest.

7. New Business

A. SRWMO-Coon Creek Watershed District boundary update

Mr. Schurbon explained the City of Ham Lake has requested a review and adjustment of the boundary between the Coon Creek Watershed District (CCWD) and SRWMO in their city. There are places of known inaccuracy. The CCWD has generously offered to do the technical and legal work, and asked Mr. Schurbon's light involvement. That work has begun. A hydrologic boundary is being determined based on elevations, infrastructure like culverts, and field visits. A jurisdictional boundary will be created that snaps the hydrologic boundary to parcel lines. A parcel will be in the watershed organization for which >50% of its land area is located, except that Coon Lakeshore parcels will be in the SRWMO. Two lakeshore parcels are exceptions, they will be located in CCWD because much more than 50% of their area is hydrologically in the Coon Creek watershed.

Mr. Schurbon explained there will be a letter of concurrence the SRWMO board will have to submit as part of this process. That will likely be requested at the September SRWMO board meeting. The update won't apply to taxes until 2025.

B. Consider policy update for funding of aquatic invasive species treatments

Mr. Mager explained his observations of lake group treatments for curly leaf pondweed (CLP). He shared some resources lake associations were using to guide their treatments, noting that shoreline homeowners pay most. He asked whether the SRWMO would consider awarding a water quality cost share grant to CLP treatments?

Mr. Mager described how he believed CLP treatments had a measurable positive impact on internal phosphorus levels, with supporting data from Coon Lake. Mr. Mager noted that he understood AIS herbicide treatments were a large, recurring investment but explained he felt a contribution by the SRWMO to lake groups for this work would result in positive exposure to the organization and were justified by the water quality benefit that results. Mr. Schurbon explained the current SRWMO policy was that CLP treatments on Coon Lake could be considered on a case by case basis if there was a demonstrated water quality benefit.

The SRWMO contributes annually to its cost share budget and it is currently at a balance of \$6,000. Mr. Schurbon noted that the cost share budget has been used for raingardens and shoreline projects and those projects range in costs depending on the project from \$3,000 to \$25,000 so the board should keep that in mind when awarding costs share funds.

Mr. Mager felt a small contribution from the SRWMO's cost share budget could go a long way and be an appropriate partnership on lake management. The Coon Lake Improvement District annually provides to their members of list of all funding sources received for AIS treatment. The SRWMO board agreed to consider a funding request.

Mr. Mager stated the timing of the funds was not critical to lake groups, so it could be considered at a future SRWMO meeting. While requests for cost share grant funds often go through the Anoka Conservation District (where the funds are housed) due to time sensitivity of projects, the SRWMO board wishes this request to go directly to the SRWMO board at their next meeting.

Mr. Mager stated he would reach out to the Linwood Lake Improvement Association, the other lake group in the SRWMO known to be doing CLP treatments, to find out if they also have an interest in applying. Then, Mr. Mager and Mr. Schurbon will work together to provide funding requests to the SRWMO board at the next meeting.

C. Contracted administrative assistance – funds remaining

Mr. Schurbon explained that the 2023 SRWMO-ACD contract includes 103 hours for on-call administrative assistance and so far this year, 73 hours have been consumed. Of those 17 were directly related to JPA issues, and some others were tangential to the JPA work. While no action is needed now, there may be a need to add additional hours to complete pressing tasks. For the rest of the year, anticipated activity includes: Three SRWMO meetings, 6-10 hours of participation for the CCWD-led boundary update, and work related to the JPA amendments. Ms. Hegland suggested the 17 hours be charged back to the JPA process which was intended to pay for Mr. Schurbon and the attorney's time. The board agreed that they wanted to see this time covered and Mr. Schurbon said the board can check back in later this year.

D. Candice Kantor resignation

Ms. Kantor explained she was moving outside of the watershed boundary and so would be will be resigning from the SRWMO board. The board thanked her for her work on the board and service as chairperson.

Ms. Hegland moved to accept the Ms. Kantor's resignation and Mr. Melchior seconded this motion. The motion carried with all in favor.

Mr. Schurbon explained that Tim Harrington is also resigning from the SRWMO board but the board cannot officially accept this resignation until his resignation as mayor has been approved by East Bethel. Mr. Davis commented that he will offer to city council to take Mr. Harrington's place for the purpose of continuity as the ongoing JPA issues are resolved.

Ms. Hegland moved to remove Ms. Kantor and Mr. Harrington as authorized signers on the SRWMO checking account effective June 2, 2023 and Mr. Melchior seconded this motion. The motion carried with all in favor.

Mr. Melchoir moved to add Ms. Hegland and Mr. Olson as authorized signers on the SRWMO checking account effective June 2nd and Mr. Mager seconded this motion. The motion carried with all in favor.

E. Election of new chairperson

The board decided to defer the election of chairperson and treasurer until September. In this way new member(s) are able to be considered.

8. Mail

There was no mail.

10. Other

A. Legislative updates

Mr. Schurbon explained there were some changes to the open meeting law that would take effect on August 1st. Essentially, it allows remote participation from a non-public or undisclosed location up to three times a year if advised by a healthcare professional and this no longer applies just to state of emergency. The board discussed some different interpretations of the open meeting law they have encountered by different organizations. Mr. Schurbon explained there was another change regarding economic interest statements and disclosing of spousal assets but that this will not impact the WMO board members.

B. St. Croix River Workshops on the Water

Mr. Schurbon said he could help any board members register for the events if they are interested. Mr. Mager stated he has attended them in the past and found them informative.

11. Invoice(s) approval

A. Recording Secretary services for April 2023 meeting (\$200)

Ms. Hegland moved to and Mr. Melchoir seconded to pay the invoice #40623 for \$200. The motion carried with all in favor.

B. Kennedy & Graven Attorney Invoice (\$273)

Ms. Hegland moved to and Mr. Melchoir seconded to pay the attorney's invoice for \$273. The motion carried with all in favor.

12. Adjourn

Ms. Hegland moved to adjourn the meeting and Mr. Melchoir seconded this. The motion carried unanimously and Ms. Kantor adjourned the meeting at 8:29PM.

Upcoming Meeting Dates: September 14, November 9, Jan 4 (2024), Feb 1 (2024)

Submitted by:

Cameron Blake



Sunrise River Watershed Management Organization

Wednesday, August 2, 2023 2:30 pm

in the Booster West Room of East Bethel City Hall at 2241 221st Ave NE Cedar, MN 55011

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for April 6, 2023
5. Financial Reports
 - a. Treasurer's report
6. SRWMO JPA amendment, dissolution, and reformation
 - a. Approval of response to BWSR's letter
 - b. Next steps
 - c. Funding of JPA amendment/dissolution/reformation process
7. Unfinished Business
 - a. SRWMO-Coon Creek Watershed District boundary update
 - b. 2024 budget process
8. New Business
 - a. Resignation of Tim Harrington
 - b. Election of vacant officer positions
 - c. Clean Water Fund grant application by ACD for lakeshore stabilizations
9. Mail
10. Other
11. Invoice(s) approval
 - a. Recording Secretary services for June 2023 meeting \$ 200.00
 - b. Kennedy and Graven, Attorneys \$1,219.63
12. Adjourn

Upcoming Meeting Dates: Sept 14, Nov 9, Jan 4 and Feb 1



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting

Thursday August 2, 2023

Meeting was held in person at the East Bethel City Hall

1. Call to Order

Ms. Hegland called the meeting to order at 2:33 pm.

2. Roll Call

Present: Janet Hegland, Brian Mundle, Kevin Kelly, Jonn Olson, Tim Melchior (arrived 2:35), Troy Wolens, Leon Mager

Audience: Jamie Schurbon, SRWMO Administrator
Kathy Berkness, acting Recording Secretary
Troy Gilchrist, Kennedy & Graven (the SRWMO JPA attorney)
Michelle Jordan, BWSR Board Conservationist
Denise Webster, Ham Lake City Administrator
Tom Collins, City of Ham Lake consulting engineer
Jack Davis, East Bethel City Administrator
Pam Olson, Linwood Township Clerk
David Pedersen, Anoka Co Attorney's office
Nancy Norman-Sommer, Anoka Co Attorney's office
Brian Kirkham City of Ham Lake Mayor
Gary Kirkeide, City of Ham Lake council member
Mark Berglund, Berglund, Baumgartner & Glaser, LLC (City of Ham Lake attorney)

3. Approval of Agenda

Mr. Mundle moved to approve the agenda and Mr. Kelly seconded this motion. The motion carried with all in favor.

4. Approval of Minutes for April 6, 2023

Ms. Hegland provided a minor edit to Mr. Schurbon for section 10a (legislative updates) to clarify a statement about open meeting law. The edit was to clarify remote participation from a non-public or undisclosed location.

Ms. Hegland moved to approve the minutes with that edit and Mr. Mundle seconded this motion. Mr. Mundle and Mr. Kelly voiced their intent to abstain from the vote because they

were not SRWMO board members at the time of the meeting. **The motion carried with all remaining members in favor.**

5. Financial Reports

A. Treasurer Reports

Due to a vacancy at the treasurer position, Mr. Schurbon provided an overview of the July bank statement. There was a beginning balance of \$48,122.34, deposits of \$1,000 each from East Bethel & Columbus for the JPA amendment process, and no debits. The ending balance was \$50,122.34. Mr. Schurbon projects that the SRWMO general fund will have a balance of <\$5,000 at year-end given know upcoming invoices.

Mr. Melchior moved to accept the treasurer's report and Mr. Wolens seconded. The motion carried with all in favor.

6. SRWMO JPA amendment , dissolution and reformation

A. Approval of response to BWSR's Letter

Ms. Hegland directed attention to the letter to the MN Board of Water and Soil Resources (BWSR) drafted by Mr. Gilchrist. The letter responds to two questions from a July 10, 2023 BWSR letter. Mr. Gilchrist outlined the questions in the letter: "How does SRWMO see the BWSR review period relating to the dissolution and reestablishment of a new SRWMO?" and "How does the new SRWMO propose to map the area of Ham Lake that is within the watershed?" Also included in the letter was encouragement for BWSR to actively engage. He reviewed responses and invited input.

Board Conservationist Ms. Jordan stated BWSR has put in a request for an opinion to the Attorney General office specific to the proposed SRWMO dissolution and reformation. Ms. Jordan stated she can't give specific timelines for a response but understands it is expected in weeks and rather than months. Ms. Jordan said at this point BWSR is trying to determine discretion they have within statute.

Ms. Hegland said it seems like the legal questions are about reformation more than dissolution, to which Ms. Jordan replied affirmatively.

Ms. Hegland is concerned about the timeline. Dissolution and reformation needs to move forward swiftly because member communities are certifying their 2024 levies and need to include funds for SRWMO JPA update processes. Those processes are dependent upon direction from BWSR. Communities do not want to levy if it will be unneeded. There is concern that the situation could get complex and additionally expensive if Ham Lake does not participate in the SRWMO and also does not consent to the county doing so for the Ham Lake area. Need to have a pathway forward. The SRWMO has been working on this for a long time. Ms. Hegland expressed frustration that the City of Ham Lake has not been present or engaged.

Mr. Kirkham stated that if the City of Ham Lake had the 2024 budget in front of them, using the current funding formula, they would ratify it. Ham Lake is growing its land area inside the SRWMO through an ongoing boundary change.

Ms. Hegland said the two big sticking points the approval of SRWMO budgets have been the funding formula and unanimous ratification. The City of Ham Lake has wanted the funding formula changed. They have not ratified budgets to try to force funding formula changes. This has happened many years and there have been meetings of all the cities to try to address this with Ham Lake. Mr. Schurbon clarified that problems have arisen both because Ham Lake has stated in some years they will not ratify a budget with the current funding formula, and also has not responded to some budget ratification requests in a timely manner.

Mr. Berglund stated that he has previously said that if the other communities have a JPA revision to offer, Ham Lake would consider it. Several board members explained that the four communities engaged in multiple meetings in late 2022 to develop proposed JPA revisions. It included multiple options explored for the funding formula. Mr. Hegland said that the City of Ham Lake sent an email about 30 minutes before the last of those meetings, when most decisions were made, stating they would not attend. Mr. Gilchrist explained that in December 2022 a proposed revised JPA was provided to all the communities including Ham Lake. Mr. Schurbon, Ms. Hegland, and Mr. Gilchrist clarified that the same documents with proposed revisions were re-sent to Ham Lake staff multiple times.

Mr. Berglund asked if that revised JPA included the new funding formula? Mr. Schurbon replied that it did not. The new funding formula, non-unanimous ratification of budgets, and requirement to have a city council person on the SRWMO Board were agreed upon at the final meeting of the three communities. However Mr. Gilchrist was instructed not to revise the JPA with those edits because an apparent stalemate was developing due to Ham Lake's objections. Others recalled that they did not want to spend money on making the change until it was known it would be workable.

Mr. Melchior explained in the meetings he has attended there have been complaints by the representative of Ham Lake about the funding formula, including equal sharing of operations expenses that are universal. Mr. Melchior expressed frustration that he is hearing different messages from the Ham Lake SRWMO representative and the mayor. Mr. Wolens countered that at the July SRWMO meeting he stated that Ham Lake wanted the status quo. Mr. Kirkeide stated Ham Lake will do everything they can to move things forward.

Ms. Hegland asked how disagreement over the unanimous budget ratification requirement can be addressed? She stated that for Columbus, and she believes Linwood and East Bethel, this is a non-negotiable item. Budgets cannot be required to be unanimously ratified because that has been weaponized and could be used by any of the communities to hold the whole organization from moving forward. Mr. Gilchrist suggested sideboards on non-unanimous ratification, such as capping the amount of budget increase that can occur without unanimous ratification. Mr. Schurbon suggested including a process by which those who have budget concerns can have those concerns heard and the group consider a budget revision. Ms. Hegland asked Mr. Kirkham if Ham Lake might be agreeable to unanimous ratification with sideboards? Mr. Kirkham replied that would need to be decided by city council.

Ms. Olson asked Mr. Kirkham if Ham Lake's desire for the status quo meant using the current funding formula – the one used in past years? Mr. Kirkham replied yes. Ms. Olson asked Ms. Hegland if Columbus would be willing to use that formula? Mr. Hegland replied that she thought yes, in order to move this forward and considering the small financial difference that Columbus could likely accept that. However she would not be agreeable to unanimous budget ratification.

Ms. Hegland asked Mr. Kirkham if Ham Lake would be willing to pay an equal share of operating expenses, or as Ms. Hegland likes to think of them, "fixed expenses?" Mr. Kirkham replied yes.

Mr. Kirkham stated that Ham Lake would be willing to consider having a city council person on the SRWMO board.

Mr. Pedersen explained that the county does not wish to take on Ham Lake's role in the SRWMO and if it had to do so the actions it would need to take would be much more expensive. Ham Lake would lose control but still have expense. Mr. Kirkham is concerned if the county took over it would be more expensive for all entities and would like to come to an agreement.

Mr. Kirkeide asked if Ham Lake could see a side-by-side comparison of the current JPA and proposed revisions? Mr. Schurbon replied that this is immediately available. A redline version of the JPA changes was what the four communities met to produce in late 2022. Mr. Schurbon stated he will re-send it to Ham Lake and others participating in this meeting.

Mr. Kirkeide stated that the group could develop proposals that Ham Lake would consider. Ms. Norman-Sommer said it may be better for Ham Lake to propose a solution that will be acceptable to them. Several participants made similar statements and expressed frustration that the group had been trying to develop a proposal that Ham Lake would accept but each has been met with a negative response or no response from Ham Lake.

Mr. Gilchrist stated there is a tight timeline to turn around these changes. If the changes cannot be negotiated, some of the parties are ready to move forward another direction.

Ms. Olson questioned whether continuing with the status quo is the current JPA or the updated JPA? Discussion ensued that many of the JPA changes were housekeeping and important to do. The matters for negotiation are the funding formula and budgeting process.

There was discussion about alternative ways for the City of Ham Lake to tax residents so that the levy for watersheds is not included in the city levy or is shown separate. Mr. Kirkeide said this would solve some problems. Ms. Hegland said that Columbus levies in this way and information that Ham Lake staff have provided indicating it is not possible is incorrect. Mr. Gilchrist noted that is an issue for the City of Ham Lake, and a matter the SRWMO cannot address.

Mr. Gilchrist and Mr. Berglund can work together on the JPA sticking points. A goal is to have a revised JPA and proposals for the sticking points ready for the Ham Lake City Council meeting on Monday, August 7. Mr. Gilchrist asked if that doesn't work, will Ham Lake consent to the county taking their place on the SRWMO? Mr. Kirkham replied no.

Mr. Melchior moved to authorize Mr. Gilchrist to work & negotiate with the Ham Lake attorney and the folks at Ham Lake to a proposed revised JPA.

Hegland made a friendly amendment to have Gilchrist work on updating the language in the JPA that would address the concerns of unanimous budget ratification with sideboards, having a city council member on the SRWMO board, funding formula, and others discussed today.

Mr. Melchoir did not object to the friendly amendment.

Mr. Mundle seconded this motion. The motion carried with all in favor.

Mr. Hegland moved to have Mr. Gilchrist finalize the response letter to BWSR as presented and send it. Mr. Melchior seconded the motion. The motion carried all in favor.

The following departed the meeting: Tom Collins, Denise Webster, David Pedersen, Nancy Norman-Sommer, Gary Krikeide, Mark Berglund.

B. Next Steps

Hegland directed attendees to a handout with a list of upcoming tasks for JPA updates, and dissolution and reformation. She noted which tasks are needed only if the City of Ham Lake opts out of the revised JPA or continues a "wait and see" approach.

C. Funding of JPA amendment/dissolution/reformation process

Mr. Schurbon stated that so far each community has contributed an initial \$2,000 and a second \$1,000 has been contributed by Columbus, East Bethel, and Linwood. These funds are about to be exhausted. He estimates that additional process may cost \$10,000 however there is a high amount of uncertainty. He suggested the communities each contribute \$2,000 each at this time, or some other amount that they are comfortable with. Then, they can re-evaluate the additional need in the future. Ms. Hegland noted that if not all funds are used they would be returned to the communities. Mr. Kirkham indicated that Ham Lake would consider paying the additional \$2,000 plus the \$1,000 that was previously requested but not yet paid by their city.

Ms. Hegland moved to direct Mr. Schurbon to send a request to the communities for \$2,000 additional for JPA processes, plus the additional \$1,000 from Ham Lake. Mr. Melchior seconded the motion. The motion carried with all in favor.

The following departed the meeting: Michelle Jordan, Brian Kirkham.

7. Unfinished Business

A. SRWMO –Coon Creek Watershed District boundary update

Schurbon presented the petition for boundary amendment prepared by the Coon Creek Watershed District (CCWD). The City of Ham Lake has concurred with the petition. There is no change

outside the City of Ham Lake. Mr. Kirkham asked if there were also boundary inaccuracies to correct along the SRWMO boundary in Columbus? Ms. Hegland replied that there were, but those were corrected in recent years through a process led by the Rice Creek Watershed District. It was asked if there are people who may object to this boundary change? Mr. Schurbon replied that owners of parcels moving from the SRWMO to CCWD may be disappointed due to the likely higher tax, however those parcels do properly belong in the CCWD based on hydrology.

Ms. Hegland moved to Approve Resolution 2023-1 to concur with the CCWD petition for boundary change between CCWD and SRWMO and authorize the chair or vice chair to sign. Mr. Melchior seconded the motion. The motion carried with all in favor.

B. 2024 Budget Process

The Board briefly discussed that the 2024 budget adoption is needed by year end. No action taken.

8. New Business

A. Resignation of Tim Harrington

Mr. Mundle moved to accept the resignation of Tim Harrington and Mr. Mager seconded the motion. The motion carried with all in favor.

B. Election of vacant office positions

Mr. Mundle moved to nominate Ms. Hegland as the SWRMO Chairperson. Mr. Melchior seconded. The motion carried with all in favor.

Ms. Hegland moved to nominate Mr. Mundle as treasurer. Mr. Melchior seconded. The motion carried with all in favor.

Discussion ensued about authorized check signers. Current signers are Mr. Mager and Ms. Hegland. Mr. Olson was authorized at the last SRWMO meeting to become a check signer, but has not yet gone to the bank to do that because it was unclear if that was appropriate since he is an alternate. The board may wish to have three people as check signers so dual signature checks can be completed even when one person is not available.

Ms. Hegland moved to rescind authorization for Mr. Olson to be a check signer and add Mr. Mundle as an authorized check signer at First Bank and Trust. Seconded by Mr. Melchior. The motion carried with all in favor.

No nominations were voiced for vice-chair. The board discussed whether to leave the position vacant, noting that in the absence of the chair there is a chain of command to lead the meetings from chair to vice chair to secretary to treasurer. New officer elections will occur again in early 2024 at the annual meeting. It was decided to hold off electing a vice chair.

C. Clean Water Fund Grant Application by ACD for Lake Shore Stabilization

Schurbon stated ACD plans to apply for a Clean Water Fund Grant for lakeshore stabilizations

in the SRWMO. ACD contracted time by the SRWMO will pay for application preparation. This would be a “phase 2” of an application that was successful last year. Construction funds from that grant are now encumbered toward projects and additional landowner interest exists. While the SRWMO generally provides match for these grants, Mr. Schurbon did not see that as feasible at this time given that the organization may dissolve and reform. Also, this grant now requires 10% match instead of 25% and this amount could be covered by landowner contributions. If the grant is secured, SRWMO funds would be welcomed to accomplish more and the SRWMO does have funds for this in its Watershed Plan. Schurbon stated ACD will be the applicant. The board expressed support.

9. Mail
None

10. Invoice(s) approval
 - A. Recording Secretary services for June 2023 meeting (\$200)
Mr. Mundle moved and Mr. Melchoir seconded to pay the invoice for \$200 for recording secretary services on 6-1-2023. The motion carried with all in favor.
 - B. Kennedy and Graven
Mr. Melchior moved and Mr. Mundle seconded to pay invoice #175305 from Kennedy and Graven \$1,219.63 for JPA update legal services. The motion carried with all in favor.

11. Other
NA

12. Adjourn
Ms. Mundle moved to adjourn the meeting and Mr. Wolens seconded. The motion carried and Ms. Hegland adjourned the meeting at 4:22PM.

Upcoming Meeting Dates: September 14, November 9, Jan 4 (2024), Feb 1 (2024)

Submitted by:
Kathy Berkness and Jamie Schurbon



Sunrise River Watershed Management Organization

Thursday, September 14, 2023 6:30 pm

in the Booster West Room of East Bethel City Hall at 2241 221st Ave NE Cedar, MN 55011

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for August 2, 2023
5. Financial Reports
 - a. Treasurer's report
 - b. Grants financial report
6. Unfinished Business
 - a. Community ordinance updates for SRWMO minimums
 - b. SRWMO-Coon Creek Watershed District boundary update
 - c. SRWMO JPA amendment, dissolution, and reformation
7. New Business
 - a. Project update - Sunrise River Chain of Lakes Shoreline Stabilizations
8. Mail
 - a. 2024 estimated insurance cost
9. Other
10. Invoice(s) approval
 - a. Kennedy and Graven, Attorneys \$ 1,170.00
 - b. Anoka Conservation District 2 of 3 \$13,210.33
11. Adjourn

Upcoming Meeting Dates: Nov 9, Jan 4 and Feb 1



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting
Thursday September 14, 2023
Meeting was held in person at the East Bethel City Hall

1. Call to Order
Ms. Hegland called the meeting to order at 6:32 pm.

2. Roll Call
Present: Janet Hegland, John Olson, Troy Wolens, Leon Mager, Tim Melchoir, Brian Mundle, & Kevin Kelly.

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Cameron Blake, Recording Secretary (attending remotely via Zoom)
Jack Davis, East Bethel Administrator
Andy Luedtke, Linwood Township Board

3. Approval of Agenda
Mr. Schurbon recommended adding items 7b Watershed Based Implementation Funding Grant Program, 7c Millerbernd resignation, and item 8c ACD supervisor vacancy.
Mr. Mundle moved to approve the agenda with these additions and Mr. Kelly seconded this motion. The motion carried with all in favor.

4. Approval of Minutes for August 2, 2023
Mr. Mager moved to approve the minutes and Mr. Melchoir seconded this motion. The motion carried with all in favor.

5. Financial Reports
 - A. Treasurer's report
Mr. Schurbon reported a beginning balance of \$50,122.34 with an ending balance of \$52,702.71 after two deposits and two invoices. Mr. Mundle confirmed that he is one of the check signatories and Mr. Olsen was removed so the bank signatories are up to date.

B. Grants financial report

Mr. Schurbon provided a report with included no recent changes.

6. Unfinished Business

A. Review of communities' ordinances for compliance with SRWMO minimums

Mr. Schurbon reported that all community ordinances have been completed.

B. SRWMO-Coon Creek Watershed District boundary update

Mr. Schurbon reported a petition to revise the SRWMO boundary with the Coon Creek Watershed District (CCWD) has received concurrence from the SRWMO and City of Ham Lake. CCWD has submitted it to the MN Board of Water and Soil Resources for consideration of approval.

C. SRWMO JPA amendment, dissolution, and reformation

Ms. Hegland and Mr. Schurbon updated the board on the discussions the JPA parties have been having. To address disagreement about unanimous budget ratification, there seems to be agreement that any budget with only three of four communities ratifying must be capped at 10% over the watershed plan amount for that year. To address communications, there seems to be agreement that each community must have a councilmember or town board member on the SRWMO. Regarding the funding formula, Ham Lake has suggested returning to the current funding formula that has been used in recent decades. Ms. Hegland is opposed to this because she does not believe market valuation is matched with the work of the watershed or benefits. The suggestion now under discussion is to use the percentages that each community paid under the current formula, round them to a whole number, and no longer use the formula. Mr. Mundle said he couldn't speak for the East Bethel council but knows they are in favor of resolution and less attorney fees. Mr. Olson agreed and stated the Linwood council needs to know what remaining costs there are going to be for this JPA work, and the number needs to be final. He stated he needs to know this final cost rather than going back to his community to ask for more funding again.

The board agreed the next step would be for Ms. Hegland and Mr. Schurbon to communicate the proposed solution for the funding formula to the communities.

Jack Davis said he admires the work the SRWMO has done and announced that he is leaving his position at the City of East Bethel, so this would be his last meeting. The board wished him the best of luck.

7. New Business

A. Project update - Sunrise River Chain of Lakes Shoreline Stabilizations

Mr. Schurbon stated that using a recently secured Clean Water Fund grant, ACD staff did outreach at Martin Lake for shoreline stabilization. A map of interested and selected sites is attached in the board packet. Design will take place in fall/winter and construction will either be in winter (over the ice) or spring (by barge).

B. Watershed Based Implementation Funding grant program

Mr. Schurbon explained this grant funding becomes available every two years. There is a metro pot of money and a whole basin pot. The metro group, on which the SRWMO participates, has previously decided to pool the metro funds into the whole basin pot. The funding goes to the Lower St. Croix Partnership (LSCP), of which the SRWMO is no longer a member and therefore does not have a vote in how the money is spent nor can the SRWMO receive funds. The SRWMO may wish for at least some of the metro funds to remain in the metro for this upcoming round. The board will discuss this topic more at the November board meeting, and should select a representative to participate in the convening group.

Ms. Hegland reminded the board of the reasons the SRWMO voted to withdraw from the LSCP and the board agreed that the organizational changes that would have addressed the SRWMO's concerns have not been made. Mr. Schurbon explained the SRWMO has benefited from some of the LSCP funded projects, done through the Anoka Conservation District, such as enhanced street sweeping.

The priority for the basin funds will be on identified priorities in the LSCWP approved plan. These priorities are similar to SRWMO priorities, but not all the same. Mr. Kelly reviewed the LSCWP plan and noted which water bodies were not on the priority waterbody list. He believes its worth identifying the SRWMO projects that align with the LSCWD's mission and asking for metro funding to be put aside for them.

Mr. Schurbon was asked to reach out to other metro partners and see if they also have interest in keeping some metro funding in the metro. If so, the SRWMO's interest in doing so has the greatest chance of succeeding. Discussion will continue at the next meeting.

Mr. Mundle moved and Mr. Kelly seconded to select Tim Melchoir as the SRWMO representative in the metro WBIF convening group. The motion carried with all in favor.

C. Millerbernd Resignation

Ms. Millerbernd is resigning from the SRWMO board. This will go to the City of Linwood board for finalization.

8. Mail

A. 2024 estimated insurance cost

An estimate was received in the mail from MCIT. Knowing that the bill sometimes is received and becomes due between SRWMO meetings, the board discussed pre-approving payment.

Mr. Melchoir moved to and Mr. Mundle seconded to pre-approve up to \$2,000 for 2024 insurance. The motion carried with all in favor.

B. ACD supervisor vacancy

Mr. Schurbon asked the board if they could spread the word about a soon-to-be-open ACD supervisor position. The board discussed avenues by which to communicate this. Mr. Mundle explained there are three East Bethel Facebook pages that could be used to spread the word.

9. Other

10. Invoice(s) approval
 - A. Kennedy and Graven, Attorneys \$ 1,170.00
Mr. Melchoir moved and Ms. Hegland seconded to pay the attorney's invoices, payment for \$1,170.00. The motion carried with all in favor.

 - B. Anoka Conservation District 2 of 3 \$13,210.33
Mr. Mundle moved and Mr. Melchoir seconded to pay the invoice #2023026 for \$13,210.33. The motion carried with all in favor.

12. Adjourn
Mr. Melchoir moved to adjourn the meeting and Mr. Wolens seconded this. The motion carried and Ms. Hegland adjourned the meeting at 8:36PM.

Upcoming Meeting Dates: November 9, Jan 4 (2024), Feb 1 (2024)

Submitted by:
Cameron Blake



Sunrise River Watershed Management Organization

Thursday, November 9, 2023 6:30 pm

in the Booster West Room of East Bethel City Hall at 2241 221st Ave NE Cedar, MN 55011

AGENDA

Agenda to be finalized at meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for September 14, 2023
5. Financial Reports
 - a. Treasurer's report
 - b. Grants financial report
6. Unfinished Business
 - a. SRWMO JPA amendment
 - b. 2024 budget adoption
 - c. SRWMO-Coon Creek Watershed District boundary update
 - d. Metro Watershed Based Implementation Funding grants FY2025
7. New Business
 - a. Ashley Millerbernd resignation
 - b. Project update - Sunrise River Chain of Lakes Shoreline Stabilizations
 - c. Project update – Coon Lake Beach Community Center Shoreline Stabilization
8. Mail
9. Other
10. Invoice(s) approval
 - a. Recording Secretary \$200.00
 - b. Anoka Conservation District – Water Monitoring & Mgmt 3 of 3 \$13,210.33
 - c. Anoka Conservation District – JPA update coordination \$7,964.00
 - d. Kennedy and Graven, Attorneys Up to \$2,915.50
(exact amt provided at mtg)
11. Adjourn

Upcoming Meeting Dates: Jan 4 and Feb 1



Sunrise River WMO

2241 – 221st Ave
Cedar, MN 55011

APPROVED MINUTES

Sunrise River Water Management Organization Meeting

Thursday November 9, 2023

Meeting was held in person at the East Bethel City Hall

1. Call to Order
Mr. Melchior called the meeting to order at 6:35 pm.
2. Roll Call
Present: Jonn Olson, Tim Melchior, Brian Mundle, Janet Hegland (arrived 6:40pm)

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Cameron Blake, Recording Secretary (attending remotely via Zoom)
Brian Kirkham, City of Ham Lake Mayor
3. Approval of Agenda.
Mr. Melchior moved to approve the agenda as presented and Mr. Olson seconded this motion. The motion carried with all in favor.
4. Approval of Minutes for September 14, 2023
Mr. Melchior moved to approve the minutes and Mr. Olson seconded this motion. The motion carried with all in favor.
5. Financial Reports
 - A. Treasurer's report
Mr. Schurbon reported a beginning balance of \$38,322.38 with an ending balance of \$43,962.44 after two deposits. This balance will change again after invoices are approved at the end of the meeting.
Mr. Mundle moved to accept the treasurer's report and Mr. Olson seconded this motion. The motion carried with all in favor.
 - B. Grants financial report
Mr. Schurbon gave an update that staff time funds for designs for the Sunrise Chain of Lakes Shoreline Stabilization grant from BWSR have been spent, and they are complete. Ms. Hegland arrived and took over as chair of the meeting from Mr. Melchior.

Mr. Melchior moved to accept the grants financial report and Ms. Hegland seconded this motion. The motion carried with all in favor.

6. Unfinished Business

A. SRWMO JPA amendment

Mr. Schurbon reported that this process is almost complete. All communities are on track with adopting the new JPA. There is also \$439 remaining from the process which would be \$109.75 per community. The board discussed whether this could be applied towards the work that needs to be completed on the bylaw updates but decided against this. The board discussed whether to issue a check back to each community or to credit it towards their 2024 invoice. Mr. Schurbon was directed to inform each community and ask them to have city council action on whether they would like the amount credited on 2024 invoices or returned to them as a check.

B. 2024 budget adoption

Ms. Hegland moved to adopt the 2024 SRWMO budget contingent on unanimous ratification by the member communities and Mr. Olson seconded this motion. The motion carried with all in favor.

C. SRWMO-Coon Creek Watershed District boundary update

Mr. Schurbon said the Board of Water and Soil Resources (BWSR) will be issuing a public notice in the papers, and until November 30th anyone can request a public hearing on the boundary update. If no one does then BWSR will make finalize this decision. Ms. Hegland asked if residents who will fall into a different WMO based on the boundary change have been notified. Mr. Schurbon will ask Coon Creek WD if they will do this and if not he will likely be able to as it is a small number of letters.

D. Metro Watershed Based Implementation Funding grants FY2025

For the upcoming round of Lower St. Croix WBIF grants, the SRWMO will need to formulate a position on how the metro pot of money should be used. A position is needed by year end. Previously, the SRWMO appointed Mr. Melchior to serve on the metro “convene committee” that decides how to use the funds. It includes a representative from each SWCD, WMO, and WD in the metro part of the watershed, plus up to two city reps.

The WBIF funds are a non-competitive grant from the MN Board of Water and Soil Resources that come every two years to implement projects in watershed management plans. The funds must be spent on projects with a water quality benefit. The grants come in two parts, Metro and Whole Basin. The metro convening group has previously decided to defer or pool the metro funding into the basin wide funding. The whole basin funding goes to the Lower St. Croix Partnership of which the SRWMO is no longer a member. At the last SRWMO meeting the board expressed an interest in keeping some of the metro Watershed Based Implementation Funds (WBIF) for FY2025 in the metro rather than pooling it with the whole-watershed pot of WBIF. Since that meeting Mr. Schurbon reached out to other metro

Lower St. Croix partners (LSC). Most seem to be leaning toward pooling all of the metro funds into the basin-wide pot. There has been some discussion about holding back some of the metro funds and he hasn't heard any clear opposition to holding back funds for the SRWMO, but he has not heard any advocates for this option either.

Mr. Melchior said he looked at the list of SRWMO potential projects, pulled out the ones that either won't be funded by the LSC or weren't a part of their mission, and suggested the SRWMO ask for that amount of funding to be held back. He suggested they rank the projects by importance.

Ms. Hegland asked if the group was interested in reaching out to any relevant parties who she felt were not sufficiently informed of this funding or included in the LSC process to see if they were interested in attending this convening group and making a case for metro funding to be held back. She also reiterated that she felt the funding distribution by the LSC is currently problematic and feels cities are under-represented and unaware. Mr. Kirkham asked why the SRWMO does not bring those concerns to BWSR.

Ms. Schurbon explained the ones not at the table of the LSC Partnership were Anoka County, SRWMO, and most cities. Two city representatives are invited to be part of the convening group.

Mr. Schurbon explained if metro funds are held back that one party needs to be the fiscal agent for managing those funds. The SWMO could be this party or they could ask for a fiscal agent to be selected.

Ms. Hegland feels the cities would be interested in this funding for programs such as street sweeping, or SMART salting trainings for city staff, and there is not enough awareness of these funds or their distribution process. Ms. Hegland noted the forum of the convening group is not conducive to discussion and so advance communication would be beneficial. The board asked Mr. Schurbon to request Michelle Jordan, who is the SRWMO's BWSR Board Conservationist, to distribute a letter to all the cities informing them of these WBIF funds, and the convening group and upcoming decision process. This would allow them to understand they could request metro funds to be held back for use.

The board discussed that two city representatives are allowed at the metro convening process. They hope neither will be vacant. Mr. Olson said he could be a representative if no one else is able to. The board decided to ask Troy Wolens from the City of Ham Lake and Kevin Kelly from the Linwood Township to be city representatives in the convening group.

7. New Business

A. Ashley Millerbernd resignation

Ms. Hegland moved to accept Ashley Millerbernd's resignation from the SRWMO board and Mr. Olson seconded this motion. The motion carried with all in favor.

B. Project update - Sunrise River Chain of Lakes Shoreline Stabilizations

Mr. Schurbon updated the board that the projects are out for bid. They had 15 contractors come for the pre-bid meeting and so are hopeful they will receive good bids.

Mr. Schurbon asked if the board was willing to consider contributing SRWMO cost share funds in case the bids come out to be slightly more than the grant funds for the project. The board agreed these kind of projects are what the funds are intended for.

Mr. Hegland asked if other options for funds had been explored for additional funds? Mr. Schurbon explained various options and the board discussed sporting groups but ultimately identified none to pursue at this time.

The board clarified there is about \$6,000 in cost share funds currently, and the reason approval is needed now is because the next SRWMO board meeting isn't until January.

Mr. Melchior moved to and Mr. Mundle seconded to authorize contributing up to \$5,000 in cost share funds in case grant funds are not enough to cover the bid for the Sunrise River Chain of Lakes Shoreline Stabilization. The motion carried with all in favor.

C. Project update – Coon Lake Beach Community Center Shoreline Stabilization

Mr. Schurbon explained the Coon Lake Beach Community Center approached the Anoka Conservation District (ACD) for technical help and funding to stabilize a portion of their shoreline. ACD has awarded a \$3,000 cost share grant. These are state grant funds to the ACD. While SRWMO cost share (about \$6,000 available) was considered, the ACD decided to use other funds since they were available. The estimated project cost is \$10,000, the balance of which the community center will pay. They hope to complete rock rip rap and native seeding above the rip rap for the first segment this year and will complete the next segment next year.

8. Mail

None was received.

9. Other

10. Invoice(s) approval

A. Recording Secretary

Mr. Melchior moved to and Mr. Mundle seconded to pay the invoice #91423 for \$200.00. The motion carried with all in favor.

B. Anoka Conservation District- Water Monitoring and Mgmt 3 of 3 \$13,210.34

Ms. Hegland moved to and Mr. Mundle seconded to pay the invoice #2023026 for \$13,210.34. The motion carried with all in favor.

C. Anoka Conservation District – JPA update coordination \$7,964.00

Mr. Mundle moved to and Mr. Olson seconded to pay the invoice #2023243 for \$7,964.00. The motion carried with all in favor.

D. Kennedy and Graven, Attorneys \$ 2,476.50

Ms. Hegland moved to and Mr. Mundle seconded to pay the attorney's invoices payment for \$2,476.50. The motion carried with all in favor.

12. Adjourn

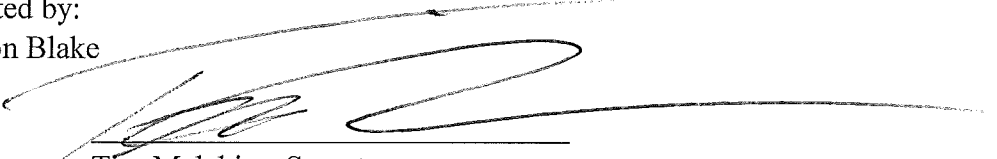
Mr. Mundle moved to adjourn the meeting and Mr. Melchior seconded this. The motion carried and Ms. Hegland adjourned the meeting at 7:40PM.

Upcoming Meeting Dates: Jan 4 (2024), Feb 1 (2024)

Submitted by:

Cameron Blake

Attest:



Tim Melchior, Secretary

