

Sunrise River Water Management Organization Meeting
Thursday October 6, 2018
Meeting start time is 6:30 pm at East Bethel City Hall

Present: Chair Babineau, Leon Mager, Paul Enestvedt, Denny Peterson, Tim Peterson, Sandy Flaherty, Matt Downing

Absent: Tim Harrington

Audience: Jamie Schurbon, Anoka Conservation District (ACD)
Emily Johnson, Anoka County Outreach
Jaron Cook, Green Corp. Member
Sharon LeMay, Anoka Conservation District Supervisor

3. Approval of Agenda **Mr. T. Peterson moved and Mr. D. Peterson seconded to approve the agenda as presented. Motion carried.**
4. Approval of Minutes **Mr. Downing moved and Mr. T. Peterson seconded to approve the September 6, 2018 minutes as written. Motion carried.**
5. Treasurer's Report Mr. Downing reported a September beginning balance of \$ \$55,001.74 with one check written for \$6,930 bringing the month end balance to #48,070.48. **Mr. D. Peterson moved and Mr. T. Peterson seconded to approve the treasurer's report as presented. Motion carried.**
6. Unfinished Business
- A. Martin Lake carp harvests update
Two harvests have been completed. The first harvest netted 2,374 carp which went to Pine Haven Farm and three weeks later 187 carp were harvested.
- B. Linwood Lake carp study progress update
Electronic fishing is starting. 50 carp have been removed to check the aging of the carp and 20 radio tags have been implanted. Trap nets are being set for young carp.
- Boot Lake will only have trap netting done.
7. New Business
- A. BWSR survey about SRWMO performance
The Sunrise River Watershed Management Organization PRAP performance review was conducted in 2016. The report contained two recommendations. Mr. Schurbon asked the board members to provide a response that closely describes the action taken by the board or staff. 1. Assess organizational activity and develop a strategic direction for meeting the water quality and other planned goals. Answer: Partially done. 2. Use a citizen's advisory committee to expand organizational effectiveness. Answer: Completed and ongoing.
- Since 2012 BWSR has provided grant money to cost-share with local governments for organizational improvements, strategic planning, and staff realignment. Sometimes the performance review recommendations are eligible for PRAP Assistance Grant funding.

3. Did you use PRAP Assistance Grant money to help implement one or more of the performance review recommendations? Answer: Considered, but no.

Mr. T. Peterson moved and Mr. Enestvedt seconded to direct Mr. Schurbon to send the survey answers to BWSR. Motion carried.

B. Consider contract with ACD for Watershed Based Funding projects management
As approved at the September meeting, the SRWMO signed its grant agreement with the State for FY 2018 Watershed Based Funding. A grant work plan is also complete. Funds will be received soon at ACD and tracked separately in a special QuickBooks account. Work can begin.

The grant will pay 90% of three projects: (1) Linwood Lake carp management feasibility Study, (2) Martin and Coon Lake stormwater retrofits and (3) lakeshore restoration outreach. At last meeting the board signed an agreement with ACD and Carp Solutions for management of the first project #1. The contract specifies everyone's roles. Board members were asked to sign a similar agreement with ACD to manage the second and third projects.

This new contract refers to SRWMO grant work plan with the State to define the work that ACD is to do for SRWMO. In short, ACD will completely manage these projects for the SRWMO. The grant, and the 10% match that SRWMO provides will pay for ACD's time as well as construction and other costs. ACD will regularly update the board so it can provide high level oversight and direction.

The following contract amendments were requested:

#4.2 The ACD, as fiscal agent, may re-allocate available funding amongst these or other expenditures as needed. *Include the process of notification to SRWMO for transferring of monies by ACD.*

#2.2 Expiration date: June 30, 2019, or completion of the PROJECTS to the SRWMO'S satisfaction, whichever is earlier. *Change expiration date to 12/31/21.*

Mr. T. Peterson moved and Mr. D. Peterson seconded to approve the Contract for Services between the Sunrise River WMO and ACD for Martin and Coon Lake Stormwater Retrofits and Lakeshore Restorations Outreach Projects Management as amended. Motion carried.

C. Consider contract amendment for additional ACD on-call administration
The SRWMO-ACD 2018 contract for water monitoring and similar work includes a 40-hour allowance for "on call administrative assistance." Mr. Schurbon has worked to minimize hours logged against this category, knowing it is limited. Nonetheless, work this year has been more than anticipated. He reluctantly asked for a contract amendment increasing 2018 administration hours from 40 hours (\$3,200) to 65 hours (a \$2,000 increase).

So far this year he has worked 64.25 hours on SRWMO administration. Unanticipated but necessary tasks were big and included:

- Watershed Based Funding.
- Lower St. Croix One Watershed, One Plan (1W1P).
- City local water plan reviews. □ County-wide outreach program input.
- Preparing meeting minutes twice.

More specifically, administrative work included:

- Prepared information about “One Watershed One Plan” and “Watershed Based Funding” to guide a discussion about participation.
- Led a process with the SRWMO board and cities to select projects for Watershed Based Funding.
- Prepared a Watershed Based Funding contract with the State, created an eLink work plan, and followed it through to approval. The grant is for \$156,750.
- Helped the SRWMO come up with priority suggestions for the new county-wide outreach program.
- Coordinated a Linwood Lake Carp Management Feasibility Study with the Linwood Lake Association.
- Prepared a draft 2019 budget for the SRWMO and subsequent revisions.
- Responded to an MPCA request for water monitoring requests. MPCA is planning a once-every10-years monitoring blitz in the area, and I communicated that the SRWMO would like its watershed outlets to be monitored. This will likely result in a \$2,850 savings to the SRWMO, which would have otherwise paid for the monitoring.
- Dealt with a very annoying data mining company that submitted a public information request for all the SRWMO’s financial records for the last 5 years. The company uses the information to determine government purchasing trends, which it sells to interested businesses. It required 8 emails to resolve.
- Reviewed the Columbus Local Water Plan and presented findings.
- Prepared requests for proposals for 2018 water monitoring and watershed plan update.
- Fielded permitting questions from the county highway department and builders.
- Determined a planned meeting would not have a quorum, then sent cancellation and rescheduling notices.
- Distributed contact information for two new board members to the rest of the board and sent welcome emails.
- Presented the county weed management program to the SRWMO Board, which decided to participate.
- Prepared a display for a Linwood Family Fun booth staffed by the SRWMO board.
- Prepared seven meeting agendas and packets of information (some of which was related to projects and paid by other funds).
- Attended seven SRWMO meetings, portions of which were not related to projects paid by other funds. I don’t use administrative hours for meeting attendance, except when it can’t be charge to some other project.

- Reviewed and edited meeting minutes three times.
- Wrote meeting minutes twice in the absence of the recording secretary.

Summary of request:

40 # of contracted hours

64 # actual hours to date

1 hour allowance for the remainder of the year

25 REQUESTED HOURS TO ADD TO THE CONTRACT

The cost would be \$2,000 additional.

Mr. Downing moved and Mr. T. Peterson seconded to approve an amendment to the SRWMO-ACD 2018 Water Monitoring and Management contract for services to add \$2,000 (25 hours) for on-call administrative assistance. Motion carried.

8. Watershed Plan

A. Review lake and stream water quality goals, actions and policies draft after the last meeting.

The board reviewed the draft and had the following comments and/or requested changes:

Goals

- #5 Manage carp in recreational lakes to 100/lbs. per hectare, the threshold above which they are destructive to lake health. *Mr. Schurbon to check with Carp Solutions on the feasibility of achieving 100/lbs. per hectare.*
- #7 DNR enforcement of existing lakeshore clearing/alteration rules. *Remove.*

Policies

- #8ii Stormwater retrofit studies for Martin and Coon Lake completed by the Anoka Conservation District. *Include the date of when the study was done.*

Actions

- #5 Lobby the MN DNR to patrol lakes for violations of lakeshore clearing rules. *Remove.*
- Add to Policy “if SRWMO works with Isanti County, both should share the costs.”
- #11 Sustain outreach to landowners along Ditch 20 where the SRWMO previously identified wetland restoration projects to benefit water quality. Seek a partnership to implement those projects. *The draft water plan should state a frequency for landowner contacts.*
- #4 Screen carp population levels in Linwood and Coon Lakes to determine biomass per acre. *Change acre to hectare.*
- *Group actions by topic.*

B. Develop goals for priority topics:

1. Outreach and education – Ideas for a county-wide outreach program

Mr. Schurbon handed out a SRWMO Goal Setting for Outreach and Education

worksheet. Board members selected the highest goals to be in the Plan. Answers were reviewed with these being priorities:

- Septic systems
- The SRWMO exists
- Lakeshore restoration
- Use of less deicing salt
- Aquatic plants have value

The sheets were given to Emily Johnson and Jaron Cook to use as priorities for outreach.

9. Mail None

10. Other Next time around, add AIS to the Water Based Funding application.

11. Invoice **A. Mr. T. Peterson moved and Mr. Enestvedt seconded to pay the October Approval Recording Secretary invoice for \$175. Motion carried.**

B. Mr. Downing moved and Mr. Enestvedt seconded to pay the ACD invoice #2018031 2018 Monitoring and Management Work Plan for \$12,680 payment 3 of 3. Motion carried.

12. Adjourn **Mr. Mager moved and Mr. T. Peterson seconded to adjourn at 8:38 pm. Motion carried.**

Gail E. Gessner, Recording Secretary
Submitted via email on 10/22/18