

## AGENDA

Sunrise River Watershed Management Organization Meeting  
Thursday, January 10, 2013  
**Meeting start time is 6:30 pm**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for November 1, 2012
5. Treasurer's Report
6. Special Orders
  - A. Election of officers
  - B. Set meeting dates through January 2014 – consider April 4, July 11, Oct. 3, Jan. 9
  - C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan
7. Unfinished Business
  - A. Ham Lake local water plan update
  - B. Carp barriers project update
  - C. 2012 draft work results report from ACD
  - D. Website update
8. New Business
  - A. Solicit bids for 2014 professional services
  - B. 2013 work contract with ACD
  - C. Draft 2014 annual budget
  - D. Blue Thumb 2013 member agreement
9. Mail
10. Other
  - A. Invoice(s) approval
    1. Recording secretary invoice
    2. City of East Bethel 2012 Administrative Services for \$78.14
11. Adjourn

Sunrise River Water Management Organization  
Meeting Minutes for Thursday, January 10, 2013

Chair Babineau called the meeting to order at 6:34 pm.

Present: Dan Babineau  
Leon Mager  
Scott Heaton  
Denny Peterson  
Kevin Armstrong  
Ron Koller

Absent: Reinette Labernik  
Tim Peterson

Also present: Bob Millerbernd, Linwood Township  
Jamie Schurbon, Anoka County District

APPROVAL OF AGENDA

**Kevin Armstrong moved and Denny Peterson seconded to approve the agenda as presented. All in favor, motion carried.**

APPROVAL OF MINUTES

**Denny Peterson moved and Leon Mager seconded to approve the November 1, 2012 minutes as presented. All in favor, motion carried.**

TREASURER'S REPORT

No report.

SPECIAL ORDERS

A. Election of Officers – **Denny Peterson moved and Leon Mager seconded to keep the board officers the same as in 2012. All in favor, motion carried.**

B. Set meeting dates through January 2014 – **Kevin Armstrong moved and Denny Peterson seconded to approve Thursday, February 7, 2013 as the annual meeting date. All in favor, motion carried.** Discussed other possible meeting dates through February 2014. **Kevin Armstrong moved and Denny Peterson seconded to tentatively approve the following meeting dates May 2, August 1, October 24, January 9, 2014 and February 6, 2014, with final approval to be made at the February meeting. All in favor, motion carried.**

C. Hear recommended amendments to the Joint Powers Agreement and/or Watershed Management Plan – No amendments were presented.

#### UNFINISHED BUSINESS

A. Ham Lake local water plan update – Scott Heaton reported that the City of Ham Lake will use their upcoming annual report to the SRWMO as an opportunity to review changes needed.

B. Carp barriers project update – Jamie Schurbon reported that received bids for carp barrier construction in December were very high. The low bid was \$185,447 (79%) greater than the engineer's cost estimate. ACD staff and the engineer are developing a list of ways to bring costs down. To date they have identified about \$67,000 of cost saving options and are investigating more. Unfortunately, the County Highway Department will require guardrails at two sites, which will add approximately \$30,000 to the cost. The SRWMO likely cannot do less than all four sites to save money. Because the DNR grant agreement is to complete four carp barriers. Schurbon will ask the DNR grants staff if they would allow less, but he anticipates the answer would be "no." Because this will need to be re-bid, the construction timeline will be longer than hoped. Schurbon still anticipates construction in 2013, but work during winter or early spring is less likely. **Dan Babineau moved and Denny Peterson seconded to direct ACD to re-bid the carp barriers project.** The ACD Board has rejected all previous bids. **All in favor, motion carried.**

C. 2012 draft work results report from ACD – Jamie Schurbon gave a brief review of the report. Discussed Coon Lake East Bay trend analysis. It was decided to eliminate the following sentence on page 2-7, "We can speculate that the introduction of Eurasian watermilfoil to the lake may be resulting in increased clarity, however, the trend appears to pre-date that information." 2013 recommendations are as follows: 1. Participate in the Sunrise River Watershed Restoration and Protection Project (WRAPP), 2. Conduct early morning dissolved oxygen monitoring for the West Branch of the Sunrise River, 3. Install stormwater retrofits around Coon and Martin Lakes, 4. Continue efforts to secure grants, 5. Bolster lakeshore landscaping education efforts, 6. Increase the use of web videos as an effective education and reporting tool, 7. Continue the SRWMO cost share grant program, 8. Encourage communities to report water quality projects to the SRWMO.

D. Website update - Jamie Schurbon presented a revised proposal showing three website options and cost estimates for each option. #1 URRWMO and SRWMO have separate websites; use different templates, #2 URRWMO and SRWMO have separate websites; use same template, and #3 URRWMO and SRWMO share a websites. Dan Babineau gave a verbal bid for a new website, however, it was asked that he provide a formal written bid to be reviewed at the February meeting. Conflict of interest for Babineau was discussed, as well as the possibility of opening this item up for bid. This item was tabled to the February meeting.

NEW BUSINESS

A. Solicit bids for 2014 professional services – This item was tabled to the August meeting.

B. 2013 work contract with ACD – Jamie Schurbon presented the proposed contract. Under Carp Barriers Installation (pg. 8 of 13), Leon Mager questioned using SRWMO funds for 1) Any insurance premiums associated with the first year of operation, and 2) Maintenance or establishing a maintenance fund. Discussed the \$4,000 cost for a marketing campaign under Lakeshore Landscaping Marketing (pg. 11 of 13). It was thought that this cost was very high and asked if this campaign could be held in conjunction with lakeshore meetings? Approval of this item was tabled to the February meeting.

C. Draft 2014 annual budget – Reviewed the budgeting information provided by ACD. Leon Mager proposed increasing the Coon Lake Areas Stormwater Retrofit Installations line item by \$10,000 for 2014 and decreasing the same line item by \$10,000 for the 2015 budget. Discussed the benefits of adjusting the budget. It was thought that this adjustment would keep the budget more level across years. **Leon Mager moved and Denny Peterson seconded to revise the proposed draft 2014 annual budget by increasing the Coon Lake Area Stormwater Retrofit Installations line item by \$10,000 for 2014 and decreasing the same line item by \$10,000 for 2015. Motion carried with Heaton and Babineau voting no. Leon Mager moved and Denny Peterson seconded to direct ACD to send out a revised draft 2014 annual budget to member communities for review. Motion carried with Heaton voting no.**

D. Blue Thumb 2013 member agreement - The SRWMO is a member of Blue Thumb. Blue Thumb is a consortium of government and private entities that promote shoreline stabilization, rain gardens, and native gardens. They offer pre-fab displays and other materials to members. The cost of membership is either \$1,500 or 30 hours of contributions. In the past the SRMWO has contributed time. In 2013 the proposed lakeshore landscaping workshop and demonstration project will easily meet the 30 hours of required contributions, provided Blue Thumb is incorporated. ACD staff reports SRWMO contributions using on-call administrative assistance hours. **Scott Heaton moved and Dan Babineau seconded to approve the 2013 Blue Thumb partner agreement and to direct Chair Babineau to authorize the agreement. All in favor, motion carried.**

MAIL

Insurance premium invoice was received from MCIT. **Dan Babineau moved and Denny Peterson seconded to direct Chair Babineau to pay the insurance premium in full for 2013, with the cost not to exceed \$2,000. All in favor, motion carried.**

OTHER

A. Invoice(s) approval

**1. Dan Babineau moved and Scott Heaton seconded to approve the City of East Bethel 2012 Administrative Services invoice for \$78.14. All in favor, motion carried.**

**2. Scott Heaton moved and Denny Peterson seconded to approve the recording secretary January invoice for \$175.00. All in favor, motion carried.**

ADJOURN

**Scott Heaton moved and Kevin Armstrong seconded to adjourn the meeting. All in favor, meeting adjourned at 9:24 pm.**

Gail E. Gessner, Recording Secretary  
Submitted via email on 1/13/13

## AGENDA

Sunrise River Watershed Management Organization Meeting  
Thursday, February 7, 2013  
**Meeting start time is 6:30 pm**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for January 10, 2013
5. Treasurer's Report
6. Special Orders
  - A. Election of officers – done at January meeting
  - B. Confirm meeting dates - May 2, Aug. 1, Oct. 24, Jan. 9, 2014, Feb. 6, 2014
  - C. Hear recommended amendments to Joint Powers Agreement and/or Watershed Management Plan
7. Unfinished Business
  - B. Ham Lake local water plan update - Schurbon
  - C. Carp barriers project update - Schurbon
  - D. Website update / Micro Consulting Estimate
  - E. 2013 work contract with ACD - Schurbon
  - F. Draft 2014 annual budget
  - E. Biennially renew or decide on contracts for professional, legal, and administrative services – tabled to August meeting
8. New Business
  - A. Review budget schedule - Gessner
9. Mail
10. Other
  - A. MCIT invoice was paid for \$1,633.00
11. Invoice(s) approval
  - A. Recording secretary invoice
12. Adjourn

Sunrise River Water Management Organization  
Meeting Minutes for Thursday, February 7, 2013

Chair Babineau called the meeting to order at 6:35 pm.

Present: Dan Babineau  
Leon Mager  
Denny Peterson  
Tim Peterson  
Kevin Armstrong  
Ron Koller

Absent: Reinette Labernik  
Scott Heaton

Also present: Bob Millerbernd, Linwood Township  
Jamie Schurbon, Anoka Conservation District  
Mitch Haustein, Anoka Conservation District

APPROVAL OF AGENDA

**Dan Babineau moved and Tim Peterson seconded to approve the agenda as presented. All in favor, motion carried.**

APPROVAL OF MINUTES

**Leon Mager moved and Kevin Armstrong seconded to approve the January 10, 2013 minutes as presented. All in favor, motion carried.**

TREASURER'S REPORT

**Leon Mager moved and Ron Koller seconded to approve the Treasurer's report of a checking account balance of \$27,843.27. All in favor, motion carried.**

SPECIAL ORDERS

A. Election of Officers was done at the January meeting.

B. Meeting dates through January 2014 – **Dan Babineau moved and Ron Koller seconded to approve the following meeting dates May 2, August 1, October 24, January 9, 2014 and February 6, 2014. All in favor, motion carried.**

C. Hear recommended amendments to the Joint Powers Agreement and/or Watershed Management Plan – No amendments were presented.

UNFINISHED BUSINESS

A. Ham Lake local water plan update – Jamie Schurbon reported the plan meets the SRWMO wetland standards. **Dan Babineau moved and Ron Koller seconded to approve the Ham Lake Local Water Plan. All in favor, motion carried.**

B. Carp barriers project update – ACD is getting cost estimates from metal fabricators. The intention is that these numbers will help to know how much money can be saved by obtaining all fabricated materials directly, rather than with the contractor serving as the middle man. Jamie Schurbon had a positive conversation with DNR grants staff. They saw these likely options for the SRWMO: 1) Ask to do fewer than four sites and consider a second phase of the project at a later date to install remaining barriers. 2) Return the grant and apply for a new, larger grant in August, however, this would require more local matching dollars (\$28,000 based on current numbers). Chances of receiving that grant would be “good”. Schurbon has submitted a request to the DNR to install less than four carp barriers with the grant. A formal response has not been received. This carp barrier situation is not unique, so there is some sympathy from the DNR. Tim Peterson suggested going with aerators instead of barriers. Schurbon said it would be more difficult to install and maintain aerators, and would be more costly. Leon Mager asked that Schurbon keep the board members up-to-date on further talks with the DNR. Bob Millerbernd stated that he would not support asking the Linwood town board for more money to match another grant, when there has not been any visible progress made on the barriers. Another suggestion discussed was to reduce the number of barriers and do annual rough fish harvests. Schurbon suggested waiting for an answer from the DNR before making any further changes/decisions.

C. Website update – Denny Peterson reported that after talking with an attorney, in order to avoid a conflict of interest for Dan Babineau, more bids would need to be solicited or choose ACD. Because this project is less than \$25,000, bids can be solicited by calling places and asking for bids. Tim Peterson will solicit two additional bids and bring them to the next meeting. Dan Babineau decided to withdraw his bid and will write a letter of withdrawal. This item was tabled to the May meeting.

D. 2013 work contract with ACD – Jamie Schurbon proposed removing Website from the contract until a final decision is made.

Schurbon distributed a list of alternatives for Lakeshore Landscaping Education in lieu of a \$4,000 workshop. Discussed the different options. For distributed items, most of the cost is incurred from ACD staff doing the distribution. Dan Babineau suggested using the post office's inexpensive flat rate for flyer distribution. Board members manning the booth at events will also save money. It was decided that for public events ACD would provide two different booth displays, provide brochures to handout, and design a SRWMO specific info card that could be handed out and used for mailings. **Leon Mager moved and Denny Peterson seconded to reduce the Lakeshore Landscaping Marketing line item to \$1,000. All in favor, motion carried.** Schurbon will send a mock- up info card to board members for



their review. **Dan Babineau moved and Ron Koller seconded to approve the 2013 Work Contract as amended with the final total \$40,065.00. All in favor, motion carried.** Schurbon will send an amended contract to all watershed members, and an original to Chair Babineau for signature.

E. Draft 2014 annual budget – Leon Mager proposed decreasing the Coon Lake Areas Stormwater Retrofit Installations line item by \$5,000 for 2014, and adjusting the same line item to \$15,000 in 2015. The benefit from this change would be a lower percentage budget increase to present to member communities. **Leon Mager moved and Dan Babineau seconded to revise the proposed draft 2014 annual budget by decreasing the Coon Lake Area Stormwater Retrofit Installations line item to \$25,000 for 2014 and adjusting the same line item to \$15,000 in 2015, making the draft budget total \$48,765.00. All in favor, motion carried.** Schurbon will send a revised copy of the budget to member communities.

F. Solicit bids for 2014 professional services – This item was tabled to the August meeting.

#### NEW BUSINESS

A. Review budget schedule – Recording secretary, Gessner asked for clarification of this schedule. It was decided that in January a preliminary draft of the annual budget will be proposed, in February a draft budget will be finalized and presented to member communities, and in May the budget will be finalized and approved.

#### MAIL

A. MCIT insurance coverage binder.

#### OTHER

A. The January approved MCIT invoice was for \$1,633.00.

#### INVOICE APPROVAL

A. **Dan Babineau moved and Kevin Armstrong seconded to approve the recording secretary February invoice for \$100.00. All in favor, motion carried.**

#### ADJOURN

**Dan Babineau moved and Tim Peterson seconded to adjourn the meeting. All in favor, meeting adjourned at 8:07 pm.**

Gail E. Gessner, Recording Secretary  
Submitted via email on 2/9/13

## AGENDA

Sunrise River Watershed Management Organization Meeting  
Thursday, May 2, 2013  
**Meeting start time is 6:30 pm at East Bethel City Hall**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for February 7, 2013
5. Treasurer's Report
6. Unfinished Business
  - A. Carp barriers project update
  - B. Website bids/services agreement update
  - C. Finalize and approve 2014 annual budget
  - D. Biennially renew or decide on contracts for professional, legal, and administrative services – tabled to August meeting
7. New Business
  - A. Possible Plan amendment - list of SRWMO priorities – Leon Mager
8. Mail
9. Other
  - A. MCIT Insurance
10. Invoice(s) approval
  - A. ACD Invoice #2013029 payment 1 of 3 for \$13,355
  - B. Recording secretary invoice
11. Adjourn

Sunrise River Water Management Organization  
Meeting Minutes for Thursday, May 2, 2013

Chair Babineau called the meeting to order at 6:37 pm.

Present: Dan Babineau, Chair  
Reinette Labernik  
Denny Peterson  
Kevin Armstrong  
Scott Heaton  
Ron Koller

Absent: Leon Mager, Vice Chair  
Tim Peterson, Treasurer

Also present: Bob Millerbernd, Linwood Township  
John Murphy, Linwood Lake Association

#### APPROVAL OF AGENDA

**Denny Peterson moved and Reinette Labernik seconded to table item A. under New Business to the August agenda, at which time Leon Mager should be present. All in favor, motion carried.**

#### APPROVAL OF MINUTES

**Dan Babineau moved and Denny Peterson seconded to approve the February 7, 2013 minutes as presented. All in favor, motion carried.**

#### TREASURER'S REPORT

No report.

#### UNFINISHED BUSINESS

A. Carp barriers project update – ACD is in the process of releasing the present grant back to the DNR and is applying for a DNR Expedited Conservation Partners Legacy Grant. This grant will be used to install just the barrier at the south inlet of Martin Lake. It is the only site that costs less than the \$50,000 grant maximum. This will allow two good things: Installation of a barrier this year, and it will take the expense of this barrier way from subsequent grant requests. This will ensure the next grant offers enough money to cover any increases in market costs for the remaining three barriers. In August, ACD will apply for a new DNR Conservation Partners Legacy Grant. The maximum for one grant is \$400k. If necessary, the SRWMO can apply for multiple grants not to exceed \$575k total. The DNR favors this project, so the chances of securing that funding is good. The ACD board has favorably discussed donating all, or nearly all, of its hours toward this project. This, along with already-secured cash, should provide the necessary match. John Murphy, Linwood Lake Association, stated the lake association would like to partner with the SRWMO on the carp barriers. Mr. Murphy was directed to contact Jamie Schurbon at ACD.

B. Website bids/services agreement update – With no additional bids were presented at this meeting. **Dan Babineau moved and Denny Peterson seconded to accept the Anoka Conservation District website bid for \$1,205, to amend the 2013 Work Contract for these services, and to direct Chair Babineau to sign the contract amendment and return it to Anoka Conservation District. All in favor, motion carried.** The domain name SRWMO.org has been secured by Dan Babineau. **Denny Peterson moved and Ron Koller seconded to reimburse Dan Babineau \$15 for the cost of securing the domain name SRWMO.org. All in favor, motion carried.** Discussed having the SRWMO pay the annual cost to retain the domain name, rather than ACD. Website domain name renewal procedure was tabled to the August agenda.

C. Finalize and approve 2014 annual budget – Hearing that all member communities approved the proposed budget, **Denny Peterson moved and Dan Babineau seconded to approve the 2014 budget for \$48,765.00. All in favor, motion carried.**

D. Biennially renew or decide on contracts for professional, legal, and administrative services – Tabled to August agenda.

#### NEW BUSINESS

A. Possible Plan amendment – list of SRWMO priorities – See APPROVAL OF AGENDA.

#### MAIL

A. MCIT Insurance request for annual information. MCIT stressed that it is extremely important that all information requests be provided before noted deadlines.

#### OTHER

A. MCIT Insurance – see MAIL item A.

#### INVOICE APPROVAL

A. Anoka Conservation District invoice #2013029 payment 1 of 3 - **Dan Babineau moved and Kevin Armstrong seconded to approve the Anoka Conservation District invoice #2013029 payment 1 of 3 for \$13,355. All in favor, motion carried.**

B. Recording secretary invoice – **Denny Peterson moved and Reinette Labernik seconded to approve the recording secretary May invoice for \$100.00. All in favor, motion carried.**

#### ADJOURN

**Scott Heaton moved and Reinette Labernik seconded to adjourn the meeting. All in favor, meeting adjourned at 7:06 pm.**

Gail E. Gessner, Recording Secretary  
Submitted via email on 5/3/13

## AGENDA

Sunrise River Watershed Management Organization Meeting  
Thursday, August 1, 2013  
**Meeting start time is 6:30 pm at East Bethel City Hall**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for May 2, 2013
5. Treasurer's Report
6. Unfinished Business
  - A. Biennially renew or decide on contracts for professional, legal, and administrative services
  - B. Website update and domain name renewal procedure – Dan Babineau
7. New Business
  - A. Review 3rd Generation Plan list of SRWMO priorities – Leon Mager
  - B. Coon Lake stormwater retrofit analysis update
    1. Coon Lake Improvement Association (CLIA) contribution to stormwater project
  - C. Coon Lake beach projects
  - D. Grant applications
  - E. Pictometry Flight aerial photo funding request
  - F. Coon Lake
    1. Coon Lake private (CLB) boat launches
8. Mail
9. Other
  - A. Checking account need for more signees – Gail Gessner
10. Invoice(s) approval
  - A. ACD Invoice #2013029 payment 2 of 3 for \$13,355
  - B. Recording secretary invoice
11. Adjourn

Sunrise River Water Management Organization  
Meeting Minutes for Thursday, August 1, 2013

Vice Chair Mager called the meeting to order at 6:30 pm.

Present: Dan Babineau, Chair (arrived 7:20 pm)  
Leon Mager, Vice Chair  
Tim Peterson, Treasurer  
Reinette Labernik  
Kevin Armstrong  
Scott Heaton  
Ron Koller

Absent: Denny Peterson

Also present: Bob Millerbernd, Linwood Township  
Doug Tierney

#### APPROVAL OF AGENDA

**Ron Koller moved and Reinette Labernik seconded to approve the agenda as written. All in favor, motion carried.**

#### APPROVAL OF MINUTES

**Ron Koller moved and Reinette Labernik seconded to approve the May 2, 2013 minutes as presented. All in favor, motion carried.**

#### TREASURER'S REPORT

**Ron Koller moved and Reinette Labernik seconded to approve the Treasurer's report with a balance of \$38,220.77 as of 7/31/13. All in favor, motion carried.**

#### UNFINISHED BUSINESS

A. Biennially renew or decide on contracts for professional, legal, and administrative services – The Board's consensus was to post the bid information on the SRWMO website, and send to member communities' city engineers. Kevin Armstrong and Scott Heaton will prepare the bid information.

B. Website update and domain name renewal procedure – The new SRWMO website has been launched by ACD. Dan Babineau owns the domain, and he needs to list contacts for it. The Board's consensus was to have Babineau be the technical contact, the SRWMO Chair be the main contact, and ACD be the administrator. ACD will take care of annual domain renewal fees as part of their other website administration.

#### NEW BUSINESS

A. Review 3rd Generation Plan list of SRWMO priorities – Leon Mager clarified that he requested

discussion on listing annual, not 10-year goals, in the SRWMO annual report. That was accomplished to his satisfaction this spring. No changes to the watershed plan are suggested.

B. Coon Lake stormwater retrofit analysis update - This year ACD's contract includes performing a stormwater retrofit analysis for the Coon Lake Watershed. The purpose of this project is to find opportunities to better treat stormwater runoff into the lake. Work is well underway, but not 100% complete. Preliminarily, ACD has identified the potential projects list. The list included a ranking of projects by cost effectiveness (pounds of pollutant removed per dollar spent). This information, and updates expected in the next few weeks, will allow ACD to pursue a grant application to install the most cost effective of these projects.

1. Coon Lake Improvement Association (CLIA) contribution to stormwater project – Leon Mager reported that CLIA might like to contribute to this project. The Board's consensus was to have Mager meet with CLIA and ask for a monetary donation.

C. Coon Lake beach projects – Coon Lake Community Center has 2 boat launches. It would like to abandon one launch and improve the other. ACD gave suggestions for improvement, and further suggested the Community Center ask the SRWMO for a partnership and a monetary contribution. The community center is the lead on this work.

D. Grant applications – ACD's 2013 contract specifies that it will prepare a grant application on behalf of the SRWMO. In August and September the two most likely grant programs will be open – DNR Conservation Partners Legacy and BWSR Clean Water Legacy. Several projects were suggested; a clear front-runner being Martin and Coon Lake area stormwater retrofits. ACD suggested SRWMO matching funds up to \$40,000, which would mean proposing \$20,000 of unsecured money contingent on the 2015 budget. Kevin Armstrong suggested only proposing what the SRWMO already has secured through the approved 2014 budget. **Kevin Armstrong moved and Ron Koller seconded to direct ACD to prepare a grant application for the Coon Lake Stormwater Retrofits only, with a commitment from the SRWMO up to the amount committed to this project in the approved 2014 budget. All in favor, motion carried. Ron Koller moved and Tim Peterson seconded to have ACD be the applicant on the Coon Lake Stormwater Retrofit application. All in favor, motion carried.**

ACD plans to prepare a new application for the Martin and Typo Lake Carp Barriers. The time won't count toward meeting the contractual obligation to SRWMO. Rather, ACD will be doing that application on ACD time.

E. Pictometry Flight aerial photo funding request - Anoka County recently contacted the chairs of each WMO asking them to contribute to 2014 aerial photo collection. It would like to hire a company called Pictometry to capture color aerial ortho (from above) and oblique (from an angle) photos. This was last done in 2011 and has proven very useful. All entities that contribute to the cost will have access. Without staff, the SRWMO isn't likely to use it directly. However, ACD staff does use it when carrying out work in SRWMO's area. ACD asked the SRWMO to consider helping ACD pay for its share of the Pictometry expense so that it will have it available for use in SRWMO communities. Because ACD would not exclusively be using the Pictometry for SRWMO work, a 50-50 split was suggested. ACD asked the SRWMO to contribute \$131 to ACD toward Pictometry expenses in 2014. Board members stated that

the same information could be found on GoogleEarth, so they were not in support of helping fund this project. **Ron Koller moved and Scott Heaton seconded to deny a contribution to the Pictometry project. All in favor, motion carried.**

F. Coon Lake

1. Coon Lake private (CLB) boat launches – This item was covered under Item C.

MAIL

OTHER

A. Checking account need for additional authorized signature – Gail Gessner reported that the May invoices were not paid until July, due to the lack of a second signature on the checks. In order to avoid this in the future, she asked that an additional signature be added to the checking account. The Board's consensus was to have Leon Mager as the additional signature. **Scott Heaton moved and Reinette Labernik seconded to approve Leon Mager as an additional signature on the checking account. All in favor, motion carried.**

INVOICE APPROVAL

A. Anoka Conservation District invoice #2013029 2013 Monitoring and Management Work Plan payment 2 of 3 – **Scott Heaton moved and Kevin Armstrong seconded to approve the Anoka Conservation District invoice #2013029 payment 2 of 3 for \$13,355. All in favor, motion carried.**

B. Recording secretary August invoice – **Scott Heaton moved and Kevin Armstrong seconded to approve the recording secretary August invoice for \$100.00. All in favor, motion carried.**

C. Anoka Conservation District invoice #2013104 for website annual operations, upgrade, and migration to new host – **Kevin Armstrong moved and Scott Heaton seconded to approve the Anoka Conservation District invoice #2013104 for \$1,205.00. All in favor motion carried.**

ADJOURN

**Scott Heaton moved and Reinette Labernik seconded to adjourn the meeting. All in favor, meeting adjourned at 7:40 pm.**

Gail E. Gessner, Recording Secretary  
Submitted via email on 8/12/13



## AGENDA

Sunrise River Watershed Management Organization Meeting  
Thursday, October 24, 2013

**Meeting start time is 6:30 pm at East Bethel City Hall**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for August 1, 2013
5. Treasurer's Report
6. Unfinished Business
  - A. 2014 request for proposals update  
*RFP submitted from Anoka Conservation District on 9/26/13.*
  - B. Anoka County ditch #35 update – Denny Peteron
  - B. Recap of bids and grants for carp barriers – Dan Babineau
  - C. Coon Lake stormwater projects slide presentation – Leon Mager
  - D. Coon Lake stormwater retrofits grant update  
*ACD, with the help of Leon Mager, submitted a BWSR Clean Water Fund grant application for Coon Lake Area Stormwater retrofits; outcome will be know late in the year.*
7. New Business
8. Mail
9. Other
10. Invoice(s) approval
  - A. ACD Invoice #2013029 payment 3 of 3 for \$13,355
  - B. Recording secretary invoice
11. Adjourn

Sunrise River Water Management Organization  
Meeting Minutes for Thursday, October 24, 2013

Chair Babineau called the meeting to order at 6:37 pm.

Present: Dan Babineau, Chair  
Denny Peterson  
Reinette Labernik, Secretary  
Scott Heaton  
Ron Koller

Absent: Leon Mager, Vice Chair  
Tim Peterson, Treasurer  
Kevin Armstrong

Also present: Jamie Schurbon, Anoka Conservation District

#### APPROVAL OF AGENDA

**Scott Heaton moved and Reinette Labernik seconded to amend agenda item 6. A. to read “*BID submitted...*” All in favor, motion carried.**

#### APPROVAL OF MINUTES

**Reinette Labernik moved and Chair Babineau seconded to approve the August 1, 2013 minutes as presented. All in favor, motion carried.**

#### TREASURER’S REPORT

No report.

#### UNFINISHED BUSINESS

A. 2014 request for proposals update – A bid was received from Anoka Conservation District. Chair Babineau will check the mail to see if more proposals have been received and will forward same to members. A vote on the proposals received will be at the January meeting.

B. Anoka County ditch #35 update – Denny Peterson gave an update on ditch #35 to new members. Jon Olson of Anoka County stated that the ditch would never be cleaned, due to cleaning costs being above 10% of the original cost of the ditch that was \$250.00. Columbus residents have replaced culverts hoping for improvement. Unless this WMO becomes a watershed district that can tax residents for costs, ditch #35 will not be improved by Anoka County.

C. Recap of bids and grants for carp barriers – Grant awards notices will be available on November 27, 2013.

D. Coon Lake stormwater projects slide presentation – Not available due to Vice Chair Mager absence. Jamie Schurbon reported that ACD has identified areas for stormwater projects, and completed cost estimates, and cost effectiveness ranking.

E. Coon Lake stormwater retrofits grant update – ACD submitted a BWSR Clean Water Fund grant application for Coon Lake area stormwater retrofits. The SRWMO, Coon Lake Improvement Association, Coon Lake Beach Community Center, and Coon Lake Improvement District have all pledged monies to this project. Grant awards information should be available on January 22, 2014.

#### NEW BUSINESS

#### MAIL

#### OTHER

A. Denny Peterson reported that the White Bear Lake Association is suing the DNR due to the low lake level.

B. An insurance bill from MCIT is expected to be received and due prior to the next meeting on January 9, 2014. **Reinette Labernik moved and Denny Peterson seconded to approve payment to MCIT for \$2,000.00 when the bill is received.** Discussed the possibility of a rate increase. **Reinette Labernik amended the motion and Denny Peterson amended the second that the payment not exceed \$2,500.00. All in favor, motion carried.**

C. Discussed Tim Peterson's resignation from the SRWMO. A written resignation should be submitted to the SRWMO. Chair Babineau will follow-up with Tim.

#### INVOICE APPROVAL

A. Anoka Conservation District invoice #2013029 2013 Monitoring and Management Work Plan payment 3 of 3 – Jamie Schurbon reviewed the Work Progress update. **Chair Babineau moved and Ron Koller seconded to approve the Anoka Conservation District invoice #2013029 payment 3 of 3 for \$13,355. All in favor, motion carried.**

B. Recording secretary October invoice – **Scott Heaton moved and Denny Peterson seconded to approve the recording secretary October invoice for \$100.00. All in favor, motion carried.**

#### ADJOURN

**Scott Heaton moved and Reinette Labernik seconded to adjourn the meeting. All in favor, meeting adjourned at 7:15 pm.**

Gail E. Gessner, Recording Secretary  
Submitted via email on 11/4/13